

**RAMAPO COLLEGE OF NEW JERSEY**  
**ACADEMIC REVIEW COMMITTEE (ARC)**

Meeting Minutes of  
Wednesday, October 24, 2007  
10:00 A.M – 11:30 P.M., BC 236

ARC Present: J. Lipkin (CA), Chair; D. Crawley (SSHS); L. D'Antonio (TAS); G. Gonpu (ASB); S. Kurzmann (LIB); E. Shannon (AIS); M. Ecker (for the Office of the Provost – ex-officio member).

- I. Approval of Minutes
  - a. The minutes of the October 17 meeting were approved with minor revisions.
  
- II. Announcements (J. Lipkin)
  - a. J. Lipkin met with B. Barnett (Provost) and was invited to attend future meetings of the Dean's Council.
  - b. J. Lipkin will invite the SGA Representative to attend the next ARC meeting.
  - c. The proposals for seminars of the Business Essential Certificate program do not have to be sent to the ARC.
  - d. A. Romano (Director of Writing Intensive) and L. Siecke (Director of the Library) are working on Student Learning Outcomes for Reading in the Humanities and other Writing Intensive Courses.
  - e. Academic and Curricular Guidelines Manual will be submitted to the Faculty Assembly (FA) through Eric Karlin.
  
- III. Information Items

**ARC Request #347**  
PMCP, Preparation for College Level Math  
Presented, discussed and forwarded.
  
- VI. Discussion Items

The deadlines for new course submission for the ARC's consideration were discussed.

The meeting was adjourned at 11:30 pm.

Respectfully submitted,  
George Gonpu