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**RAMAPO COLLEGE OF NEW JERSEY**  
**ACADEMIC REVIEW COMMITTEE (ARC)**

Meeting Minutes of  
Wednesday, September 12, 2007  
11:00 A.M. – 1:00 P.M.  
Student Center Room (SC-217)

Members present: J. Lipkin (CA), Chair; D. Crawley (SSHS); G. Gonpu (ASB); S. Kurzmann (LIB); M. Ecker (Office of the Provost, ex-officio member), L. D'Antonio (TAS);

- I. The minutes of the September 5, 2007 meeting were reviewed and approved.
  
- II. Announcements (J. Lipkin)
  - J. Lipkin has asked E. Karlin (Faculty Assembly President) to enter ARC's course request deadlines on the academic calendar.
  - J. Lipkin emailed B. Varano (Director of Institutional Research) with a request for data on median class sizes.
  - J. Lipkin will inform faculty members and other appropriate parties whose courses were approved as one-year pilots about the requirements for resubmitting their courses for the ARC's review if they wish to offer them in subsequent years.
  - The ARC expects a response from B. Barnett (Provost) on the revised Academic and Curricular Guidelines Manual.
  - R. Mentore (Director of First Year Seminar) will send revised descriptions of 1<sup>st</sup> year seminar courses to the ARC.
  
- III. Decision Items
  - ARC reviewed and approved the following course requests:  
  
ARC Request #336  
Course ID: ARTS 3XX-01, Physical Computing (A. Lepore)  
New Course  
  
ARC Request #337  
Course ID: ENSC 4XX, Global Climate Change (E. Reinforth, E. Weiner,  
and E. Karlin).  
New Course
  
- IV. The ARC continued to revise the Academic and Curricular Guidelines Manual.

The meeting was adjourned at 12:25 P.M.

Respectfully Submitted,  
George Gonpu