

**RAMAPO COLLEGE OF NEW JERSEY
ACADEMIC REVIEW COMMITTEE (ARC)**

Meeting Minutes of
Wednesday, May 2, 1007
11:00 A.M. – 1:00 P.M.
SC 217

Members present: J. Lipkin (CA), Chair; D.; Crawley (SSHS); L. D'Antonio (TAS); V. Flenga (AIS); G. Gonpu (ASB); S. Kurzmann (LIB); M. Ecker (Office of the Provost, ex-officio member)

I. The minutes of April 25, 2007 were approved.

II. J. Lipkin made the following announcements:

- a. An ARC representative is needed for the Provost's summer task force on student learning outcomes.
- b. R. Mentore has sent out requests for First Year Seminar sections, along with a syllabus template. J. Lipkin will talk to R. Mentore about ARC's role with respect to reviewing those syllabi.

III. Decision Item:

The Cahill Center request to change the name of Cooperative Education to Cooperative Education/Internships was discussed. A representative from the Cahill Center will be invited to meet with ARC.

IV. The Academic and Curricular Guidelines Manual was revised.

The meeting was adjourned at 1:00 P. M.

Respectfully submitted,
Donna Crawley