

**RAMAPO COLLEGE OF NEW JERSEY
ACADEMIC REVIEW COMMITTEE (ARC)**

Meeting Minutes of
Wednesday, December 13, 2006
11:30 A.M. – 1:30 P.M.
Library Conference Room (L-320)

Members present: J. Lipkin (CA), Chair; D. Crawley (SSHS); L. D'Antonio (TAS);
V. Flenga (AIS); G. Gonpu (ASB); S. Kurzmann (LIB); M. Ecker (Office of the Provost,
ex-officio member)

Guests: B. Barnett (Provost), C. Kozen (Advisement Center), J. VanDyke (Advisement Center)

- I. The minutes of the December 6, 2006 meeting were reviewed and approved.
- II. Announcements (J. Lipkin)
ARC has been asked to review the report from the International Education Committee and to report to the Faculty Assembly.
- III. Provost B. Barnett presented and discussed the charge to ARC to develop goals and objectives for the General Education Program. A report is due to the Faculty Assembly Executive Committee with a copy to the Provost by April 1, 2007.
- IV. C. Kozen and J. VanDyke (Advisement Center) spoke to ARC about getting information about new or revised courses and the requirements they fulfill in a timely manner because they need to code courses for the students' degree evaluations. The Provost's Office will be asked to send a copy of all approved course requests to C. Kozen and J. VanKyke, and J. Lipkin will cc them on the e-mails he sends out about ARC decisions, and revise the Academic and Curricular Guidelines Manual accordingly.
- V. The following course requests were approved.
 - a. **ARC Request #299**
Course ID: IBUS 3XX China and Other Business Environments in Asia
(Huiping Li, ASB)
New Course
 - b. **ARC Request #300**
Course ID: BIIN 2XX Introduction to PERL Scripting
(Ash Stuart, TAS)
New Course
 - c. **ARC Course #301**
The Physics program name change to Engineering Physics.

The meeting was adjourned at 1:30 P. M.

Respectfully submitted,
Donna Crawley