

RAMAPO COLLEGE OF NEW JERSEY  
ACADEMIC REVIEW COMMITTEE (ARC)

Meeting Minutes of  
Wednesday, October 25, 2006  
11:30 AM – 1:30 PM  
Library Conference Room (L-320)

ARC members present: J. Lipkin (CA), Chair; D. Crawley (SSHS); L. D'Antonio (TAS); V. Flenga (AIS); G. Gonpu (ASB); S. Kurzmann (LIB); M. Ecker (Officer of Provost, ex-officio member)

I. Beth Barnet met with the ARC and discussed various issues including the following:

1. The Writing Intensive courses and how their requirements in the curriculum should be fulfilled.
2. The role of the ARC relative to other committees: International, Interdisciplinary, and the Diversity Action Committees. She also discussed the role of the anticipated General Education Committee (Gen Ed) and explained that the Gen Ed and the other three new committees will be ad hoc. In addition she and the ARC agreed that their governance structures would be determined in consultation with the Faculty Assembly.
3. The faculty should decide the appropriate roles of the one and two credit courses and advise the Provost accordingly.
4. All new academic programs, including certificate programs, will be vetted through the Provost Office before being carefully reviewed by the ARC.
5. All academic programs will be expected to develop specific learning outcomes goals. These goals will be the basis for program reviews and assessments.

II. The minutes of the October 25 meeting were reviewed and approved.

III. **Announcements (J. Lipkin)**

1. A proposal for a Certificate Program in Innovation in has been submitted to the ARC by P. Anderson and C. Sherman.
2. For minor changes in a course (e.g. slight changes in course titles), the relevant unit will complete and submit the appropriate form to the ARC as an information item.

IV. **ARC Decision Items**

1. ARC will pilot a new internal process for reviewing and approving course requests.
2. Course request (#289) was reviewed and approved with minor revisions and the other (#290) was approved for use as a pilot. Additional details of the course

requests are listed below:

- **ARC Course Request #289**  
Course ID: POL 3XX-01: Military, Politics, and Society (J. M. Teigen, AIS)  
Category: School Core
- **ARC Course Request #290.**  
Course ID: LIBS 601: Jealousy, Envy, Revenge & Forgiveness (C. Campana, AIS)  
Category: Graduate Level

The meeting was adjourned at 1:30 pm.