

**RAMAPO COLLEGE OF NEW JERSEY
ACADEMIC REVIEW COMMITTEE (ARC)**

Meeting Minutes of

Wednesday, September 20, 2006, meeting #119

11:30 A.M. – 1:30 P.M.

Library Conference Room (L-320)

ARC members present: J. Lipkin (CA), Chair; D. Crawley (SSHS); L. D'Antonio (TAS) G. Gonpu (ASB); V. Flenga (AIS); S. Kurzmann (LIB); M. Ecker (Office of the Provost, ex-officio member).

The meeting was called to order at 11:30 and the minutes of the September 13, 2006, were reviewed and approved.

Announcements

1. J. Lipkin announced that the college had received a proposal on different ways to structure the summer session including a "may-mester" where students will take regular courses in a short session.
2. The policy on whether or not there will be a gate for the Economics Program will come to the ARC as an information item instead of as a decision item.
3. J. Lipkin met with Beth Barnett, the provost, and discussed and agreed that the ARC and the Greater Expectation Team will work together to develop a list of learning outcomes for each course in the General Education Program. They also discussed the need to develop a course request process for graduate programs. In addition, they discussed the status of graduate programs at the college and the need to clarify the differences between courses listed as Coop and Internship.
4. J. Lipkin met with Linda Padley and held discussion about the 2007-08 course catalogue. Its preparation is in progress and those who wish to submit changes should do so promptly. They also discussed revisions to the Course Proposal Request Form. Consistent with that discussion, the ARC eliminated Section C #6 of the ARC Course Proposal Request Form and replaced it with the following statement: "If course fulfills requirement for other programs, signature(s) of the appropriate person(s) in those programs should be affixed.

ARC Decision Items

The ARC separately reviewed two course requests, approved both but suggested minor revisions in one (ARC #278) of those approved.

ARC Request # 277: Data Analysis in Psychology (D. Crawley, SSHS)

New course.

ARC Course Request # 278 Hispanic Caribbean Writers and Pop Culture (I. Lopez, AIS)

New Course

The meeting was adjourned at 1:30 pm.

Respectfully submitted,

George P. Gonpu