

**RAMAPO COLLEGE OF NEW JERSEY
ACADEMIC REVIEW COMMITTEE (ARC)**

Meeting Minutes of
Wednesday, February 18, 2009
9:00 A.M. – 11:00 A.M.
Registrar's Conference Room

ARC Members present: L. D'Antonio (TAS), Chair; D. Crawley (Representative to the Provost's Council); V. Flenga (AIS); G. Kettlitz (ASB); R. Dilly (LIB); C. Brennan (Registrar); J. Skrzynski (Advisement)

The minutes of the February 4, 2009 ARC meeting were approved as revised.
The minutes of the February 11, 2009 ARC meeting were approved with revisions.

I. Announcements

- a. Remind faculty to check/verify prerequisites
- b. The Provost anticipates a need to revise the General Education program

II. Discussion items

- a. Assessment of the GE Program will require:
 1. developing *criteria for assessment* (enrollment?);
 2. identifying *GE goals*:
 - a. continuity of program
 - b. writing skills/ability
 - c. global awareness
 3. determining *measures of success*;

Note: Jackie will follow up on assessment categories and GE course list

- b. Rosa Mulryan, Asst VP/ Innovation & Professional Learning, Office of The Provost, and Beth Foster, Associate Registrar, joined the meeting at 10:30 to discuss the "Pre-College Program". The following points were addressed:
 1. all courses in the "Pre-College Program" will be 100 level;
 2. Course ID will remain as coded;
 3. credit option – 3CR or audit (decision deadline +/- one week?);
 4. 12 courses to be offered this year;
 5. non-credit course submissions – FYI to ARC; and
 6. 4-to-3 credit course proposals must be submitted to ARC (Submission of old and new syllabus required.).

III. Decision Items

1. ARC Request #551
HIST 300 Korean Cinema and Modern Society
Tae Kwak
New Course
Approved

The meeting adjourned at 11:00 A.M.

Respectfully submitted,
Gary R. Kettlitz