

**RAMAPO COLLEGE OF NEW JERSEY
ACADEMIC REVIEW COMMITTEE (ARC)**

Meeting Minutes of
Wednesday, November 2, 2005
Joint Meeting with
Faculty Assembly (FA) President & the Faculty Advisory Committee (FAC)
10:45 – 11:15 A.M. & Noon – 1 P.M.: ARC Meeting
11:15 A.M. – Noon: Joint Meeting
SB Sanyo Conference Room (A-224)

ARC members present: S. Klein (SB), Chair; S. Kurzmann (LIB); J. Lipkin (CA); R. Mentore (TAS); I. Spar (AIS); M. Ecker (Office of the Provost, ex-officio member)
Excused absence: F. Shapiro-Skrobe (SSHS)

FA President and FAC members present: K. Fowler (FA President); P. Ard (AIS); A. Kumar (TAS)

The ARC meeting was called to order at 10:45 a.m. The minutes of the October 26, 2005 ARC meeting were accepted with minor revisions. FA President K. Fowler and the FAC joined the meeting at 11:15 a.m.

ARC Announcements

S. Klein reported on I. Lopez's memo notifying him that Ramapo College will no longer accept languages courses from the Intensa Language School in Costa Rica.

S. Klein announced that minor corrections to the major/minor program requirements and course information should be sent to the appropriate dean to update the 2006-2008 college catalog and web. Corrections to the General Education categories should be forwarded to S. Klein.

R. Mentore announced that he will be sending forward a proposal to have designated 100-level courses taught by full-time faculty members function as First Year Seminar courses.

ARC Decision Items

ARC voted not to move forward with its planned Faculty Assembly resolution on the Review and Approval of Academic Programs and Courses Process until after a collegial discussion with the graduate program directors.

ARC voted to withdraw its request to revise the ARC segment of the Faculty Assembly By-Laws. The proposed Faculty Assembly bylaws would provide for a pilot faculty governance structure from September, 2006 through August, 2008 if approved at the December Faculty Assembly meeting. Inasmuch as ARC is already established and thus would not be part of the pilot, ARC prefers to delineate the minor changes to its bylaws at a later date and propose an amendment at that time.

Joint ARC and FAC Meeting Announcements

ARC Chair S. Klein announced that the ARC is withdrawing its planned FA resolution on the Review

and Approval of Academic Programs and Courses process until after a collegial discussion with the graduate program directors. He also announced that the ARC is withdrawing its request to revise the ARC segment of the Faculty Assembly bylaws.

Joint ARC and FAC Meeting Discussion Items

ARC requested a definition of the specific responsibilities of the members on the proposed Executive Council. FA President K. Fowler explained that:

- The Executive Council would function as a clearinghouse and its members as spokespersons for all issues other than curricular or program related issues, which are addressed by the ARC
- Each council member would have specific duties, i.e., liaison to deans or to the Board of Trustees
- Executive Council members would be responsive to multiple constituencies
- Responsibilities of the current FAC would be distributed more equitably

ARC members asked about alternative faculty governance models.

The ARC members, FA President, and the FAC members discussed arranging a joint meeting with President Mercer and Provost Pfeiffer early in the spring semester.

The question of remuneration for service on the Executive Council and ARC was discussed.

The joint meeting was adjourned at Noon.

After a ten-minute break, the ARC reconvened to continue its regular meeting.

ARC Decision Items

The following courses were approved:

ARC Request # 198a: ARC Topics in Arts & Humanities

THEA 232 *History of Theater*

THEA 233 *Development of Modern Theater*

ARC Request #198b: ARC Intercultural North America

THEA 328 *Contemporary Women Playwrights*

THEA 331 *Theater & Society I*

THEA 334 *Theater & Society II*

CNTP 210 *Black Experience through Theater*

ARC Request #199

(POLI) APOL 3XX *Political Behavior* (J. Teigen) was approved.

ARC Request #200

(POLI) APOL 3XX *Campaigns and Elections* (J. Teigen) was approved with minor revisions.

The meeting was adjourned at 1 p.m.

Respectfully submitted,

Susan Kurzmann