

**RAMAPO COLLEGE OF NEW JERSEY
ACADEMIC REVIEW COMMITTEE (ARC)**

Meeting Minutes of
Wednesday, October 20th, 2004
11:00 a.m. to 1:00 p.m.
Sanyo Room (A-224)

All ARC Members Present: S. Klein (SAB), Chair; S. Kurzmann (LIB); J. Lipkin (CA); R. Mentore (TAS); F. Shapiro-Skrobe (SSHS); I. Spar (AIS); J. Skrzynski (Office of the Provost, ex-officio member)

S. Klein called the meeting to order at 11:07AM. The minutes of the October 13th meeting were approved with minor revisions.

Announcements (S. Klein):

S. Klein announced that Faculty Assembly President K. Fowler asked for volunteers to read and recommend for approval Faculty Development proposals. After ARC discussed whether it should participate in future Faculty Development grant cycles, it suggested that the Faculty Assembly either appoint a committee to review Faculty Development grants, or allow the existing Research Committee to review grant applications in the future.

ARC Discussion Items:

The ARC discussed the degree to which it has control over the course syllabi of Ramapo College courses taught at other institutions, particularly with regard to Study Abroad courses such as Regents College, London, England. J. Skrzynski and S. Klein will continue this discussion.

ARC Decision Items:

Study Abroad - Course Syllabi Review

The ARC reviewed the following Study Abroad course syllabi for conformance to Ramapo College Course Syllabus Guidelines:

ARC Request #147 Study Abroad: **ALIT 205 *The English Novel*** – 3 credits (A. Perry, CA, A Hurst, Regents College). The course syllabus was approved pending minor revisions.

ARC Request #147 Study Abroad: **APOL 301 *China: History, Politics and Culture*** – 3 credits (T. Gong, AIS). The course syllabus was approved pending minor revisions.

ARC Request #147 Study Abroad: **CCOM 214 *Contemporary British Media*** – 3 credits (A. Perry, CA, M. Dodson, Regents College). The course syllabus was approved pending minor revisions.

ARC Request #147 Study Abroad: **CTHE 209 *British Theater*** – 3 credits (B. Shamash, CA). The course syllabus was approved pending minor revisions.

ARC Request #147 Study Abroad: **SBIO 205 *Tropical Botany*** – 4 credits (J. Dallon, TAS). The course syllabus was approved pending minor revisions.

ARC Request #147 Study Abroad: **SBIO 225 *Field Studies in Tropical Plant Production*** – 4 credits (J. Dallon, TAS). The course syllabus was approved pending minor revisions.

Course Requests:

ARC Request #155 **AHST 2xx *Era of the American Revolution*** – 3 credits (K. O'Brien, AIS). This course was approved pending minor revisions. New faculty member. Exception to the moratorium on new courses requests.

The ARC members reviewed the following four courses comprising the Study Abroad in India Fireflies Semester Program: Culture, Peace and Development Program:

ARC Request #156 **MSOC 305: *India Life and Culture - S. India Study Abroad*** – 4 credits; (T.Schroyer, TAS)

ARC Request #157 **MSOC 208: *Development Issues in India - S. India Study Abroad*** – 4 credits; (T. Schroyer, TAS)

ARC Request #158 **MSOC 333: *Peace and Justice - S. India Study Abroad*** – 4 credits; (T. Schroyer, TAS)

ARC Request #159 **MSOC 409: *Field Study Seminar & Independent Field Work - S. India Study Abroad*** – 4 credits; (T. Schroyer, TAS)

These four Study Abroad previously processed pilot courses were approved pending minor revisions.

The meeting was adjourned at 1:10 p.m.

Respectfully submitted,

Jonathan Lipkin