

**RAMAPO COLLEGE OF NEW JERSEY
ACADEMIC REVIEW COMMITTEE (ARC)**

Meeting Minutes of
Wednesday, October 15, 2003
11:00 A.M. to 1:00 P.M.
SAB Sanyo Conference Room (A-224)

Members present: S. Klein (SAB), Chair; S Gorewitz (CA); R. Mentore (TAS); E. Risch (LIB); F. Shapiro-Skrobe (SSHS); I. Spar (AIS)

The meeting was called to order at 11:05 A.M. The minutes of the October 8, 2003 meeting were approved with minor changes.

S. Klein informed the members of ARC that he would ask members of his Unit, SAB, for their opinions on the recommendations of the Ad-Hoc Committee on Student Evaluations (ACSE). Specifically, he will ask his colleagues to vote: 1) to retain the current student evaluation form, 2) to endorse the ACSE recommendation, or 3) to come up with alternatives to the current form.

S. Klein informed the members of the ARC that he and K. Fowler, Faculty Assembly President (FAP), have asked the schools to give top priority to the new CLA II Report; the next priority would be the Winter Session question; and if time remains, the question of Student Evaluations. The ARC's position on Winter session is that the courses that are scheduled at that time already meet state requirements insofar as academic viability and integrity are concerned. The ARC plans to present its recommendation on Winter Session at the November or December Faculty Assembly (FA) meeting. S. Klein asked that ARC members to poll their School colleagues on the issue of Winter Session. A report from the Director of Study Abroad has been requested to facilitate the ARC's deliberations on this question.

S. Klein updated members on his meeting with K. Fowler concerning the priority of issues that the ARC will be considering. K. Fowler and S. Klein agreed that the new Honors Proposal should be a decision item, not just an informational item. ARC members noted that their suggested changes to the Honors Proposal (discussed at last week's meeting) were not yet incorporated in the re-submitted copy of the Honors Proposal. S. Klein stated he would follow-up with M. Ecker on the changes. The ARC agreed to endorse the revised Honors Program Proposal and bring it to the FA floor for a vote in November.

S. Klein directed the ARC members to read all six of the Provost's Task Force Reports in preparation for the next ARC meeting on October 22.

The joint meeting with the Faculty Advisory Council (FAC) and the FAP has been postponed due to the memorial service for S. Raciti.

After reviewing the draft copy of their ARC Self-Assessment Report, some revisions were made. . I. Spar suggested that some wording be changed that would improve the efficiency and speed of

deliberations of the Committee: rather than state that the Committee will wait for School input on decision items, the Committee will work in consultation with Schools.

S. Klein directed the committee members to continue to revise the ARC Self-assessment Report in preparation for the next meeting.

The meeting was adjourned at 1:00 P.M.

Respectfully submitted,

Robert Mentore