

**RAMAPO COLLEGE OF NEW JERSEY
ACADEMIC REVIEW COMMITTEE (ARC)**

Meeting Minutes
Wednesday, October 6, 2004
11:00 A.M. to 1:00 P.M.
SAB Sanyo Conference Room (A-224)

All Members present: S. Klein (SAB), Chair; S. Kurzmann (LIB); J Lipkin (CA); R. Mentore (TAS); F. Shapiro-Skrobe (SSHS); I. Spar (AIS); J. Skrzynski (Office of the Provost, ex-officio member).

After discussion, the minutes of the September 29, 2004 ARC meeting were approved with minor revisions.

Announcements (S. Klein):

S. Klein discussed his meeting with the CIRCUIT committee.

S. Klein distributed and discussed with members of the committee a General Education Planning Sheet

ARC Discussion Items:

ARC members discussed and approved the Draft Copy of ARC Report # 18 to the Faculty Assembly (FA), October 6, 2004.

ARC members discussed issues relating to the CIRCUIT committee.

ARC members continued to discuss issues relating to the Study Abroad program.

ARC Decisions Items: Course Requests

1. ARC Request #152 **AHST 317 *Children and Youth in History*** - 3 credits (P. H. Elovitz, AIS). The previously processed pilot course was approved pending minor revisions and careful editing.

2. ARC Request #147 **AHST 324 *Cultural Reflections*** - 3 credits (M. Riff, AIS). The Study Abroad course syllabus was reviewed for conformance to Ramapo College course syllabus guidelines. The course syllabus was approved pending minor revisions.

The meeting was adjourned at 1:00 P.M.

Respectfully submitted,

Ira Spar