

**RAMAPO COLLEGE OF NEW JERSEY  
ACADEMIC REVIEW COMMITTEE (ARC)**

Meeting Minutes of  
Wednesday, September 14, 2005  
11:00 A.M. – 1:00 P.M.  
SAB Sanyo Conference Room (A-224)

All ARC members present: S. Klein (SB), Chair; S. Kurzmann (LIB); J. Lipkin (CA); R. Mentore (TAS); F. Shapiro-Skrobe (SSHS); I. Spar (AIS).; M. Ecker (Office of the Provost, ex-officio member)

The meeting was called to order at 11:00 a.m. and the minutes of the September 07, 2005 ARC meeting were approved.

**Discussion/Decision Items**

- First Year Seminar (FYS) courses, which will carry a full academic credit in the new Curriculum Enhancement Plan (CEP) General Education program, should be reviewed by ARC.
- The ARC reviewed changes to the new Curriculum Enhancement Plan (CEP) General Education program. S. Klein will prepare a revised handout to be distributed to the units.
- Sandy Pfeiffer, Provost, asked S. Klein whether ARC should review graduate courses and programs as it does undergraduate courses and programs. The ARC decided it was within its purview and will request a directive from the Provost to do so.
- A procedure for changing a course's General Education category was developed. A syllabus and rationale will be distributed to the convening group. After approval, materials will be sent to the dean for approval. The unit ARC rep will then bring the course to ARC for 'fast-track' approval.

**Course Requests**

- **ARC Request #176** (EDUC 221) *MEDU 221 Social Context of Education* was approved for inclusion in the Intercultural North America category, with the provision that enrollment would be restricted to students admitted into the Teacher Education and Certification Program.
- **ARC Request #177** (PSYC 215) *MPSY/SPSY 215 Psychology of Learning, Cognition, and Teaching* was approved for inclusion in the Topics in Social Science category, with the provision that enrollment would be restricted to Psychology majors, Psychology minors, and students admitted into the Teacher Education and Certification Program.

The meeting was adjourned at 12:55 p.m.

Respectfully submitted,  
Jonathan Lipkin