

**RAMAPO COLLEGE OF NEW JERSEY
ACADEMIC REVIEW COMMITTEE (ARC)**

Meeting Minutes of
Wednesday, June 21, 2004
9:00 A.M. to 12:00 P.M.
SAB Sanyo Conference Room (A-224)

All Members present: S. Klein (SAB), Chair; S Gorewitz (CA); R. Mentore (TAS); E. Risch (LIB); F. Shapiro-Skrobe (SSHS); I. Spar (AIS); M. Ecker (Office of the Provost, ex-officio member).

The meeting was called to order at 9:20 A.M.

The minutes of the June 9, 2004 ARC meeting were accepted with minor changes.

Discussion/Decision Items

We reaffirmed that new course requests proposed by adjunct faculty should be authored or co-authored by full-time faculty.

M. Ecker reported that she spoke with L. Padley re the need for a date after which no new course requests will be accepted while the Banner System is being implemented.

The remainder of the meeting was spent discussing the final CLA report and the ARC's official response to it at today's Faculty Assembly meeting. S. Klein read two emails, one from E. Karlin proposing eight units which would mean considerably fewer sections, and more flexibility and more electives for students; and another one from H. Frundt disagreeing with E. Karlin's proposed reduction from ten units.

We finalized our ARC Report #16 to the Faculty Assembly, in which we recommended that First Year Seminar be raised to a full unit, and we agreed on eight of the ten proposed CLA General Education courses/categories. We could not come to a consensus on the other two categories (Intercultural North America, International Issues) as to whether they should be eliminated or integrated into other courses/categories.

The meeting was adjourned at 12:00 noon.

Respectfully submitted,

Elaine Risch