

**RAMAPO COLLEGE OF NEW JERSEY
ACADEMIC REVIEW COMMITTEE (ARC)**

Meeting Minutes of
Wednesday, April 27, 2005
11:00 A.M. to 1:00 P.M.
SAB Sanyo Conference Room (A-224)

All ARC Members present: S. Klein (SAB), Chair; S. Kurzmann (LIB); J. Lipkin (CA); R. Mentore (TAS); F. Shapiro-Skrobe (SSHS); I. Spar (AIS); J. Skrzyński (Office of the Provost, ex-officio member)

After the meeting was called to order at 11:00 A.M, the minutes of April 20, 2005 were approved with minor revisions.

Announcements (S. Klein):

S. Klein reviewed the progress of the piloting of the *Student Opinion of Teaching and Learning Pilot Survey* form.

S. Klein requested that ARC representatives remind deans to return the General Education forms which had been distributed to convenors.

ARC Discussion Items:

The ARC discussed and made revisions to the *Student Opinion of Teaching and Learning Pilot Survey* form

The ARC continued its discussion of the policy on the Repeat of Course option.

ARC Decision Item:

Piloting Student Opinion of Teaching and Learning Pilot Survey Form

The ARC voted to deliver the form and procedures to M. Ecker, Acting Provost, who has agreed to implement the pilot for this semester.

The meeting was adjourned at 1:00 P.M.

Respectfully submitted,

Jonathan Lipkin