

**RAMAPO COLLEGE OF NEW JERSEY
ACADEMIC REVIEW COMMITTEE (ARC)**

Meeting Minutes of
Wednesday, April 9, 2003
11:00 A.M. to 1:00 P.M.
SAB Sanyo Conference Room (A-224)

All Members present: S. Klein (SAB), Chair; S. Gorewitz (SCA); R. Mentore (TAS); E. Risch (LIB); F. Shapiro-Skrobe (SSHS); I. Spar (AIS); M. Ecker (Office of the Provost, ex-officio member).

The meeting was called to order at 11:05 A.M.

The ARC meeting scheduled for April 16 is canceled because of Passover. S. Klein will deliver ARC Report #6 to the Faculty Assembly that day.

Two course request forms for the spring 2004 semester were submitted for consideration at the April 23 meeting.

After considerable discussion at the April 2nd and today's meetings, the members composed the following statement to be read as part of the ARC report at the April 16 Faculty Assembly Meeting:

"In response to President Smith's memo of March 29, 2003 to the Members of the Ramapo College Family, the ARC strongly believes that any decision initiated by the administration that impacts on the academic or curricular structure of the College should occur in on-going consultation with the faculty."

The members discussed agenda items for a possible meeting with the Faculty Advisory Council. The members also agreed that the Chair of ARC should meet with the Provost at the beginning of every semester to coordinate objectives and goals.

S. Klein and M. Ecker will continue to collect and distribute material concerning Senior Seminars, General Education, and Writing Across the Curriculum. There was a discussion about how to proceed with completing guidelines and revisions of these programs. ARC encourages convening groups and Unit Councils to forward recommendations and/or changes to the committee.

The meeting was adjourned at 1:00 P.M.

Respectfully submitted,

S. Gorewitz