

**RAMAPO COLLEGE OF NEW JERSEY  
ACADEMIC REVIEW COMMITTEE (ARC)**

Meeting Minutes of  
Wednesday, March 29, 2006  
11:00 A.M. – 1:00 P.M.  
SAB Sanyo Conference Room (A-224)

ARC members present: S. Klein (SB), Chair; S. Kurzmann (LIB); J. Lipkin (CA); R. Mentore (TAS); F. Shapiro-Skrobe (SSHS); I. Spar (AIS).; M. Ecker (Office of the Provost, ex-officio member)

The meeting was called to order at 11:00 A.M. The minutes of the March 15<sup>th</sup>, 2006 ARC meeting were revised and approved.

**Announcements**

A statement pertaining to curricular assessment issues will be drafted by ARC members and inserted in the “Important Notes” section of the *Academic and Curricular Guidelines Manual*.

**Discussion Items**

Members of the ARC asked for information from invited guests P. Goetz, Vice-Provost for Enrollment Management, M. Scordo, Assistant Director of Admissions, and J. Skrzynski, Coordinator of the Advisement Center, regarding the college policy on transfer credits. For the Fall 2006 semester, a temporary policy was put in place to accommodate implementation of the new curriculum. Members discussed the merits of a uniform policy to award transfer credit for courses completed at other institutions versus a course-by-course policy. A decision to adopt a permanent policy on transfer credits will be made when an analysis of transfer credits is made by Enrollment Management.

**Decision Items**

ARC Request #213: COND 1xx ***Cardio Jazz Dance*** (R. Rabin) was approved on a pilot basis. A new course request application will need to be filed with the Academic Review Committee in order for this course to receive final approval before it is taught a second time.

ARC Request #214: MALS 6xx ***American “Folk”: Constructing the Voice of the People in American Literature and Culture*** (E. Shannon) was approved on a pilot basis. A new course request application will need to be filed with the Academic Review Committee in order for this course to receive final approval before it is taught a second time.

The meeting was adjourned at 1:00 P.M.

Respectfully submitted,

Robert Mentore