

**RAMAPO COLLEGE OF NEW JERSEY  
ACADEMIC REVIEW COMMITTEE (ARC)**

Meeting Minutes of  
Wednesday, February 4, 2004  
11:00 A.M. to 1:00 P.M.  
SAB Sanyo Conference Room (A-224)

Members present: S. Klein (SAB), Chair; S Gorewitz (CA); R. Mentore (TAS); E. Risch (LIB); F. Shapiro-Skrobe (SSHS); I. Spar (AIS); M. Ecker (Office of the Provost, ex-officio member).

The meeting was called to order at 11:05 A.M.

S. Klein announced that the joint ARC (Academic Review Committee)/FAC (Faculty Advisory Council) meeting was rescheduled to Wednesday February 18, 2004. The two bodies will meet at 9:30 A.M. in the Library, room L320.

The minutes of the January 12<sup>th</sup>, 2004 ARC meeting were revised and approved.

**ARC Discussion Items**

Members of the ARC revised the draft copy of *ARC Report #12 to the Faculty Assembly*. The revised copy will be posted on the Faculty Assembly web page one week in advance of the next Faculty Assembly meeting on February 18, 2004.

S. Klein distributed photocopies of a hand-written note from the Faculty Advisory Council concerning the continuation of ARC. The note began with a statement of recognition for “the excellent achievements and extraordinary hard work of the ARC”. It went on to recognize that the College finds itself in a state of flux as committees study the structure, curriculum, and faculty course load. The note ended with the following sentence: “We propose that we continue for one year under the present guidelines, the ARC committee structure + responsibilities”.

ARC committee members discussed the note and its implication on the current membership and on the impending vote to decide ARC’s permanence beyond the two-year trial period. Members agreed that the College is indeed in a state of flux, and, if necessary, members would stay on for an additional year, but members also felt that a request to delay the Faculty Assembly vote on the permanence of ARC must come as a motion and subsequent vote on the floor of the Faculty Assembly.

**ARC Decision Items**

**Course Requests:**

1. ARC Request #109 (K. Johnson, SSHS). **AAMR 3XX U.S. Relations Toward Africa and its Diaspora (3 credits)**. This new course request was approved with some suggestions for minor revisions to be provided by F. Shapiro-Skrobe.
  
2. ARC Request #110 (R. O. Johnson, CA). **CMUS 3XX Musical Theater Workshop (3**

**credits).** This course discipline change request for CINT 322 to become CMUS 3XX was approved.

3. ARC Request #111 (R.O. Johnson, CA). **CMUS 253 Music Performance (3 credits).** This course title change request for Music Performance and Recording to the new title, Music Performance, was approved.
4. ARC Request #112 (R.O. Johnson, CA) **CMUS 216 Music, Technology, and Media (3 credits).** This course title change request for Music in the Mass Media to the new title, Music, Technology, and Media, was approved.
5. ARC Request #113 (R.O. Johnson, CA) **CMUS 123 Foundations of Music (3 credits).** This course title change request for Foundations of Music I to the new title, Foundations of Music, was approved.
6. ARC Request #114 (R.O. Johnson, CA) **CMUS 124 Basic Music Theory (3 credits).** This course level change to 200 and course title change request for Foundations of Music II to the new title, Basic Music Theory, was approved.

The meeting was adjourned at 1:00 PM.

Respectfully submitted,

Robert Mentore