

**RAMAPO COLLEGE OF NEW JERSEY
ACADEMIC REVIEW COMMITTEE (ARC)**

Meeting Minutes of
Wednesday, April 08, 2009
9:30 A.M. – 11:30 A.M.
ASB 328

ARC Members present: L. D'Antonio (TAS), Chair; M.E. Allison (CA); D. Crawley (SSHS); R. Dilly (LIB); V. Flenga (AIS); G. Kettlitz (ASB); C. Brennan (Registrar); J. Skrzynski (Advisement)

Guests: K. Burke

The minutes of the April 1, 2009 meeting were approved with revisions.

I. Announcement

L. D'Antonio met with B. Barnett. The following items were discussed:

- a) Two-credit courses. B. Barnett does not want two-credit courses in the regular curriculum, unless there are exceptional circumstances. She may not approve the two-credit courses that have been forwarded from ARC. Faculty should be notified of this policy.
- b) The possible change to a 120 credit graduation requirement. Any change in the number or credits for graduation is necessarily tied to a consideration of General Education. Therefore, the assessment of General Education needs to occur before any discussion of a change from 128 to 120 credits for graduation. Therefore, no such change is forthcoming.
- c) The draft policy document regarding online courses. ARC should carefully review this document. Initial issues that came up during discussion include the four-week requirement for online courses and the assessment of the courses.

L. D'Antonio met with G. Saccon. The following items were discussed:

- a) G. Saccon needs to know which ARC representatives to the General Education assessment committee can attend the AAC&U conference in Minneapolis. G. Kettlitz, M.E. Allison, and L. D'Antonio are the ARC reps.
- b) Possible participants for the General Education assessment committee were reviewed. G. Saccon will speak to potential members.

II. Discussion Item

As discussed with K. Burke, the nursing courses recently submitted to ARC as three- and two-credit courses were initially courses from UMDNJ and were

approved as pilot courses at Ramapo. The State Board of Nursing review of the Ramapo program is due to occur this year, so the credits can't be changed at this point. These courses will continue as pilots through Spring 2011, and will then be submitted to ARC in a revised form to fit in with the four-credit curriculum.

III. **Decision Items**

ARC request #563
LITR 2XX Irish-American Literature
(E. Shannon)
New Course
General Education Intercultural North America
Approved

ARC request #564
LITR 1XX Film and Literature
(E. Shannon)
Summer Pre-College Program Course
3 credits
Approved

The meeting adjourned at 11:30 A.M.

Respectfully submitted,
Donna Crawley