

**Ramapo College of New Jersey  
Academic Review Committee (ARC)**

Meeting Minutes of  
Wednesday, April 22, 2009  
9:05 A.M. – 11:15 A.M.  
Registrar's Conference Room

Members present: L. D'Antonio (TAS), Chair; M.E. Allison (CA); D. Crawley (SSHS); R. Dilly (LIB); V. Flenga (AIS); G. Kettlitz (ASB); C. Brennan (Registrar); J. Skrzynski (Advisement)

I. The revised minutes of the April 1, 2009, meeting were approved with further minor corrections.

II. The minutes of the April 8, 2009, meeting were approved.

III. Announcement:

The requirement that student course evaluations be done online has been suspended indefinitely, but ARC will consider the matter (and the form itself) next fall.

IV Decision items:

1. L. D'Antonio was re-elected as the chair of ARC for the 2009/2010 academic year.

2. As directed by Faculty Assembly, ARC discussed the procedure by which the College deals with instances of academic misconduct by students, and the recently-revised Notification of Academic Misconduct form. ARC recommends that deans play no formal role in the process, that all instances be reported to the Provost's Office via this form, and that all review be centralized in the Provost's Office.

ARC also recommends that the informal practice whereby instructors may handle less serious infractions themselves be made explicit. ARC's reasons for having review centralized in the Provost's Office is that the deans (1) lack the power to impose sanctions, (2) may be inconsistent with one another in handling similar cases, and (3) may lack full knowledge of a student's circumstances, e.g., be unaware of a student's academic misconduct in another unit. ARC will work out the revisions of the form and procedure at a subsequent meeting.

3. ARC request #565

LANG 1xx American Sign Language and Deaf Culture 1

N. Carr ??

Approved

Respectfully submitted,  
Robert Dilly