

**RAMAPO COLLEGE OF NEW JERSEY
ACADEMIC REVIEW COMMITTEE (ARC)**

Meeting Minutes of
Wednesday, March 25, 2009
9:00 A.M. – 11:20 A.M.
ASB 328

ARC Members present: L. D'Antonio (TAS), Chair; D. Crawley (SSHS); R. Dilly (LIB); V. Flenga (AIS); G. Kettlitz (ASB); C. Brennan (Registrar); J. Skrzynski (Advisement)

Guests: G. Sarcone

The minutes of the March 11, 2009, meeting were approved with revisions.

I. Discussion Items

G. Sarcone met with ARC to present on the structure, composition and membership of the Provost's General Education Assessment Committee. G. Sarcone discussed with the committee the areas of the General Education Program that will need to be assessed as well as ARC's role and representation on the General Education Assessment Committee and its proposed sub-committees.

II. Decision Items

1. M. E. Allison and G. Kettlitz will be ARC representatives to the General Education Assessment Committee. J. Skrzynski volunteered to serve as a consultant.
2. Changes in the assigned discipline of a course will be treated as new course proposals. A new course proposal request is to be submitted to ARC with the new course syllabus attached. The new course in the proposed discipline will be replacing the current course in the current discipline.

The meeting adjourned at 11:20 A.M.

Respectfully submitted,
Vassiliki Flenga