

**RAMAPO COLLEGE OF NEW JERSEY
ACADEMIC REVIEW COMMITTEE (ARC)**

Meeting Minutes of
Wednesday, September 24, 2008
9:00 A.M. – 10:30 P.M.
Library Conference Room

Members present: L. D'Antonio (TAS), Chair; M.E. Allison (CA); D. Crawley (SSHS); R. Dilly (LIB); V. Flenga (AIS); G. Gonpu (ASB);

I. The minutes of September 17, 2008 were approved with revisions.

II. Announcements:

- a. L. D'Antonio met with B. Barnett and discussed the following items: New course proposal deadlines and situations in which exceptions should be made; Graduate programs and course level guidelines for 500 and 600 level courses; The issue of teaching graduate courses in load; The General Education Program.
- b. C. Brennan sent a list of courses scheduled to be deactivated. Some are courses that have not been taught for many years; some are pilot courses that were never approved as permanent courses. These pilot courses will need to go through ARC to stay in the course catalog.
- c. L. D'Antonio will invite C. Brennan to one of our next meetings.

III. Information Items:

ARC Course Request # 451 (T.Y.Kwack)

HIST 277 Introduction to East Asian Civilization

Request is to remove this course from the General Education International Issues category

Rationale: The course does not cover contemporary events, as required by the category.

Respectfully submitted,
Donna Crawley