

Ramapo College of New Jersey
Academic Review Committee (ARC)
Meeting Minutes of September 9, 2015
3:00 p.m. – 4:30 p.m.

Members present: Carol Bowman (SSHS); Michele Dunn (Registrar, ex-officio); Madel Tisi (LIB); Steve Anderson (TAS); Eric Daffron (Provost's Office, ex-officio); Ruma Sen (CA); Thierry Rakotobe-Joel (ASB and ARC Chair); Sam Mustafa (SSHGS)

Excused: Michelle Johnson (CAAFYE, ex-officio); Ashwani Vasishth (Chair, GECCo, ex-officio)

The meeting started at 3:05 p.m.

I. Minutes of the May 13, 2015 meeting were approved with a minor revision.

II. Discussion Items:

- A. Thierry welcomed Carol Bowman, new faculty representative from SSHS. Carol replaced Joe Cataliotti.
- B. ARC will now meet Wednesdays from 3:00 – 4:30 p.m. in the Registrar's Conference Room. Michelle informed the group that the Registrar's Office closes at 4:30, so we only have access to the room until then. Thierry will explore new venues for holding ARC meetings in the future.
- C. Since Thierry is teaching a class when Graduate Council meets, Ruma will attend meetings in his stead after their Sept. 10 meeting. Steve Anderson is attending the meeting on Sept. 10.
- D. Once Thierry receives the revised GenEd proposal, it will be uploaded in Dropbox (GenEd folder). The GenEd Chair will be invited back to ARC.
- E. Thierry reminded the faculty reps to upload new course requests directly to Dropbox, in the 2015-16 folder. Send hard copies to him. Also make sure that the signature of WAC Chair is included on the form, as needed.
- F. New WAC Chair, Christina Connor, will be invited to a future meeting.

The meeting adjourned at 3:50 p.m.

Respectfully Submitted,

Madel Tisi
September 14, 2015