

**Ramapo College of New Jersey
Academic Review Committee (ARC)**

DRAFT

Meeting Minutes of
Wednesday, April 7, 2010
9:30 A.M.–11:30 A.M.
Registrar's Conference Room

Members present: L. D'Antonio (TAS), Chair; M.E. Allison (CA); D. Crawley (SSHS); R. Dilly (LIB); E. Haye (ASB); V. Flenga (AIS); C. Brennan (Registrar-ex-officio); M. Johnson (Advisement, ex-officio); E. Rainforth (Acting Vice-Provost, ex-officio).

Minutes of March 24, 2010 approved with revisions.

Minutes of March 31, 2010 approved with revisions.

I. Discussion Items.

A. Credits for Study Abroad classes.

What are Ramapo Guidelines for foreign courses?

Who is responsible for looking and determining Ramapo course equivalents?

ARC should meet with Ben Levy.

Existing courses offered as a study abroad?

B. Having a central place for syllabi each semester.

C. Review the ARC manual this semester.

D. ARC needs to review requirements/commonalities for topics courses.

Both Undergraduate and Graduate courses should be considered.

E. Online survey.

F. Description of what ARC does on the FA web page.

II. Announcements

A. Course description changes forwarded through the Dean to Registrar.

B. Larry meeting with Provost Beth Barnett this afternoon.

Respectfully submitted,
Mary Ellen Allison