

**Ramapo College of New Jersey
Academic Review Committee (ARC)**

Meeting Minutes of
Wednesday, January 20, 2010
9:30 A.M. – 11:50 A.M.
Registrar's Meeting Room

Members present: L. D'Antonio (TAS), Chair; M. E. Allison (CA); E. Haye (ASB); D. Crawley (SSHS); V. Flenga (AIS); R. Dilly (LIB); C. Brennan (Registrar, ex-officio); E. Rainforth (Vice-Provost, ex-officio), M. Johnson (Advisement, ex-officio).

Minutes of Dec. 9, 2009 approved with revisions.
Minutes of Dec. 16, 2009 approved with revisions.

I. DISCUSSION Items:

A. On line evaluations.

1. Try to improve communication between ITS and students.
2. Increase return rate.
3. Improve way reported to faculty members.
4. Find out about the paper return rate.
5. Possible second pilot this spring.

B. Distance Learning.

1. On-line courses should be approved by the convening group.
2. Possible faculty survey.

C. Academic Advising.

Respectfully submitted,
Mary Ellen Allison