Ramapo College of New Jersey

Academic Review Committee (ARC)

Minutes of April 26, 2017 meeting

TAS Conference Room – ASB 422

Meeting started at 3:05 PM

Present: Stephen Anderson (TAS, Chair), Susan Kurzmann (Library), Carol Bowman (SSHS), George Gonpu (ASB), Karl Johnson (SSHGS), Meredith Davis (CA), Eric Daffron (Provost’s Office, ex-officio), Michele Dunn (Registrar, ex-officio)

Absent: Michelle Johnson (Student Success, ex-officio)

Guest: Rikki Abzug (ASB)

I. Minutes of the April 19, 2017 meeting were approved

II. Discussion Items:

* Can we make the routine work of ARC faster and more efficient?
* Can we better automate the submission process?
* Deadline for submission October 15, what happens if want to submit or change something October 16?
* Tampering down innovation
* Inconsistent reasons for rejecting a course
* Can we devolve some of the decision powers to the Units/Unit Rep?
* Signatures of Conveners/Deans should indicate that they have reviewed the documents and support the ARC application
* Current ARC protocols for *new* courses/programs versus *revised* courses/programs. Is there a difference for how these are treated? Should there be?
* Has ARC become less ‘academic’ and more of a ‘quality control’ body?

III. Decision Items:

* Revised Chemistry Minor (Sarah Carberry, Convener). Approved (ARC # 17-187)
* Revised Biology Minor (Bill Mitchell, Convener). Approved (ARC # 17-188). Fundamentals of Biology I course to be formally added to Gen-Ed program.
* Revised Environmental Science Minor (Emma Rainforth, Convener). Approved (ARC # 17-189)
* Revised Engineering Physics Minor (Phil Anderson, Convener). Approved (ARC # 17-190)

Meeting adjourned at 4:30 pm.

Submitted by Stephen Anderson