**ARC report – Faculty Assembly 09/27/2016**

**I. ARC membership**

The following are the members of ARC for 2016-17:

Steve Anderson TAS (Chair)

George Gonpu ASB

Meredith Davis CA

Susan Kurzmann LIB

David Colman SSHGS

Carol Bowman SSHS

Michele Dunn Registrar, ex-officio

Eric Daffron Vice-Provost, ex-officio

Michelle Johnson CAAFYE, ex-officio

George Gonpu, David Colman, Susan Kurzmann and Meredith Davis are all beginning their 2-year terms. Stephen Anderson is beginning his second 2-year term. SSHS will elect a new rep for 2017-2018 in the Spring 2017 semester.

**II. Summary of Current Activities**

* To date (9/27/16), ARC has received 2 new course requests and one new minor. We are expecting considerably more submissions by the 10/15/2015 deadline, and will take us into the spring semester to review all of these courses.
* Compiled a summary document outlining the process of submitting course syllabi to the new Gen-Ed program via GECCo (Fall 16 ARC GECCo process.doc on ARC website)
* Reviewed policy 300 B-1 on course deletions
* Upcoming Gen-Ed Syllabus Planning Workshop on 9/28/16

**III. Announcements / Reminders**

Requests for new courses, or course revisions, program revisions, are due no later than Oct. 15th. Those relating to the new Gen-Ed program are to be given directly to the appropriate GECCo rep. All other submissions go to the unit ARC rep. ARC envisages a relatively high number of course requests this year, so please submit your materials as soon as possible, so that if there are items that need to be addressed, they can be processed in a timely manner. Requests for *New* Programs can be submitted any time, because they typically require external review.

Please note that the following items need to be approved by ARC, as explained in ARC manual (p.11):

1. New courses and major revisions (e.g. change in course level, course discipline, significant content or title change) need to be reviewed by ARC as voting items
2. Minor revisions (WI designation, minor title changes, etc.) need ARC approval
3. changes in pre-requisites, course numbers with no change in course level, and minor course description changes require the approval of the appropriate Dean(s) but do not require ARC review.
4. Please note that, as announced in Fall 2013, this year the ARC will not be accepting course requests for the current version of General Education.

Respectfully submitted by Stephen Anderson (TAS), ARC Chair.

9/27/2016