

Faculty Assembly Executive Council (FAEC) Meeting Minutes
January 18, 2017
SSHGS Conference Room
10:00am to 11:30am

Attendees: Tae Kwak, Christina Connor, Cristina Perez, Roark Atkinson, Gladys Torres-Baumgarten, Eva Ogens, Kim Lorber, Renata Gangemi, Kathryn Zeno

Secretary: Mark Skowronski

Guests: None

- 1) Approval of FAEC minutes from December 14, 2016.
 - a. Approved.

- 2) Prof. Kwak's Report
 - a. There are Unit Council meetings today.
 - b. Are Faculty In-Service dates necessary? As the FRC schedules Faculty Development Days each semester, In-Service may be redundant. Perhaps we should discuss removing the In-Service dates from the calendar at the next FA.

- 3) Library Renovations
 - a. The Library Campaign Committee continues to discuss plans to include a café in the library renovation plans
 - i. A café presents many challenges – e.g., managing food waste, ongoing maintenance
 - b. Is the fundraising plan for the proposed library renovations realistic? Or will the cost of such renovations ultimately add to the College's debt?
 - c. Perhaps President Mercer can discuss the status of the library with us at our next FA meeting.

- 4) AD ASTRA
 - a. Reservations for Spring FA meetings were lost when the College migrated to AD ASTRA scheduling software. The FAEC was never contacted about the deletion of these reservations, and we continue to have difficulty scheduling FA meetings.
 - b. The FAEC has real concerns, from a shared governance perspective, with the implementation and communication of the AD ASTRA system.
 - c. Prof. Kwak will attempt to have FA meetings scheduled as "major events" so they can be added to the College's master calendar a year in advance.

- 5) FA Agenda for February 1
 - a. At this time, there are no voting items.
 - b. The DAC convocation on Feb 1 is currently scheduled at the same time as the AFT meeting.
 - i. Prof. Kwak will explore shortening the FA meeting (due to its light agenda). This will enable AFT to schedule its meeting at an earlier time,

eliminating the scheduling conflict with the DAC convocation.

6) FAEC Membership

- a. Should 50% of the FAEC be comprised of full professors? Such a requirement might increase this group's power and effectiveness. It may also eliminate any conflict between the Full Professor Forum and the FAEC.
- b. Perhaps this should be discussed at a future Faculty Forum? It would be make sense to do so AFTER the promotions committee has made its recommendations (early April) to avoid any appearance of a conflict of interest.

7) Other Items

- a. FAEC VP Roark Atkinson will be attending the BoT meeting in June on President Kwak's behalf.
- b. The FAEC appears to be getting less facetime with President Mercer than in the past. Perhaps we should be inviting the President and Provost to more FAEC meetings?
- c. Can Employee Relations post a "master calendar" of personnel-related dates?