

Faculty Assembly Executive Council (FAEC) Meeting Minutes
November 16, 2016
SSHGS Conference Room
10:00am to 11:30am

Attendees: Tae Kwak, Christina Connor, Cristina Perez, Kathryn Zeno, Roark Atkinson, Gladys Torres-Baumgarten, Renata Gangemi, Eva Ogens, Kim Lorber

Secretary: Mark Skowronski

Guests: None

- 1) Approval of FAEC minutes from November 9, 2016.
 - a. Approved.

- 2) Gen Ed Discussion.
 - a. Gen Ed courses that fail to enroll 15 (was previously set at 12) or more students in the fall semester may be dropped from the Gen Ed program (after an eventual periodic review). Why is 15 students the minimum for Gen Ed courses? Most courses require a minimum of ten students to run.
 - b. The FAEC would like an update on the final checklists for approving Gen Ed courses.

- 3) Discussion of Delaware Study.
 - a. One metric used to assess “faculty productivity” is the number of students enrolled in a faculty member’s courses.
 - b. It is unclear how our administration uses (or may use) such numbers. For example, might the administration restrict new faculty lines if such numbers are low?
 - c. How do we compare faculty members teaching courses with different caps?
 - i. How are course caps determined? Fire code? Seats in room?
 - d. Quantitative comparisons among schools may not be meaningful.
 - i. There are concerns about over-quantification and the choice of criteria.
 - e. Suggestion: If the College continues to use this study, interpreting the results should account for the impact of different course caps, overloads, and course release time.

- 4) Emergency Preparedness Committee. The current chair is retiring this December. It is unclear who her replacement will be. There continues to be a concern about the safety of rooms (e.g., bad designs such as, no shades on windows, no locks on doors).

- 5) Professorial Rank Ratios. No other NJ state college has this policy. Why do we need this policy if the President ultimately decides the number of promotions? The College does not appear to be strictly following this policy. Perhaps the FA can vote on a motion to petition the Board of Trustees to eliminate this as a formal policy. It is unclear if having this policy is helping or hurting the faculty.

- 6) Election Impact. Profs. James Hock, Todd Barnes, and Martha Ecker will present at our next FA meeting (Dec 7). There has been a lot of talk on campus about having a college-wide event to discuss the election results (e.g., town hall, teach in). The faculty are waiting for SGS to ask for faculty participation in a town hall. SGA may be waiting for CSI to initiate this (as it will be a campus-wide event).
- 7) Writing Center. Would it be possible to hire adjuncts to staff the Writing Center? There are too few student applicants.
 - a. What is the hourly expectation of an adjunct that is not teaching?
 - b. How much are we currently paying students for tutoring in the Writing Center?
- 8) Instructor Positions. There are pros and cons to increasing the use of the instructor job title. On the one hand, it would be great for long-term adjuncts to be bumped up to instructor. These individuals would get benefits and would be able to teach more courses. However, this is typically not the way instructor positions are used at other colleges (i.e., it is often a way to avoid hiring tenure-track professors).
- 9) FA Attendance. We must encourage (i.e., peer pressure) more faculty to attend FA meetings. Attendance is hovering at 50%, and we want it to be well above that.