

Faculty Assembly Executive Council Minutes

September 3, 2014

ASB-230

930-1100 AM

Present: Emma Rainforth, Susan Kurzmann, Ken McMurdy, Roark Atkinson, Jonathan Lipkin, Susan Eisner, Rebecca Root, Bonnie Blake

Absent: Kim Lorber

Secretary: Dean Chen

1. Welcome
2. Housekeeping:
 - a. FAEC meetings will be held 9-11AM weekly
 - b. ARC Chair will attend FAEC meetings for up to ½ hour
 - c. Provost will visit with FAEC meetings every other week; Presidents will visit monthly.
 - d. FAEC members are advised to be familiar with the FA Bylaws
 - e. Calendar: mini-conference built in some FRC/IDC workshop time
 - f. FAEC Vice President: Open up for nomination and will be revisited in next week's FAEC meeting on September 10
 - g. FA Parliamentarian: Open up for nomination
 - h. BoT meetings: FAEC attendance is suggested (W 10/15, W 12/10, M 2/23, M 4/27, M 6/22)
3. Discussed ways to promote greater faculty participation in the Faculty Assembly meetings:
 - a. Discussed the merits and disadvantages of having sign-in sheets at FA.
 - b. Discussed who should handle the sign-in sheets. The Administration had been doing so until attendance was no longer taken. Should FAEC do so if attendance is again taken?
 - c. FAEC Unit representatives will raise the issue of sign-in sheets at today's Unit Council meetings to ascertain faculty members' opinions
 - d. FAEC Unit representatives will compile a list of faculty's All-College Committee assignments and give to FA President
4. FAEC members discussed how faculty perspectives can be better conveyed to the BoT.
 - a. Discussed possible future FAEC meetings with the BoT Chair.
5. FA representatives to the BoT Committees will be opened for new nominations (at the Unit Council meetings on September 17).

- a. FAEC Unit representatives will bring up this issue at Unit Council meeting on 9/17.
 - b. FA President would email faculty that nominations should be sent to her, with voting to occur at the next FA meeting (9/24).
 - c. The committees are Finance, Audit, HR, Academic, Capital Improvement, and Institutional Advancement & Alumni Relations
6. Request from Michael Bitz re: FA meetings

“I am exploring some innovative ways to connect with faculty in order to support their instructional technology needs. I was thinking about setting up an IDC mobile command center (table and a laptop) outside Faculty Assembly so that faculty could readily ask questions, solve problems, and get information. Let me know if that would be possible.”

 - a. His proposal was accepted by the FAEC
7. International Risk Assessment Committee
 - a. Proposed to invite IRAC representatives to the FAEC to discuss risk assessments and study abroad programs
 - b. Discussed IRAC’s charge and membership
8. Data collection on pending academic affairs issues
 - a. Two meetings were held over the summer by this Joint Group of faculty and administrators. Data were collected to determine what the academic issues were and what data should be gathered. A new task force on data analysis and recommendation is being established by the FAEC to pick up where the first group had left off.
 - b. FAEC will finalize faculty representation on this new task force. CA, SSHGS, and AFT should send representatives to this data analysis group
9. FAEC’s past request that faculty representatives who are appointed to All-College Committees be made by FAEC was reiterated.
10. Krame Center
 - a. Discussed the procedures of approving the Center
 - b. Discussed whether the Center would affect curriculum changes
 - c. These are shared-governance issues that need to be further examined
11. Full Professor Forum (Susan Eisner and Jonathan Lipkin co-chair). It is an ad-hoc forum that discusses ongoing issues and concerns of the College. Next Steering Committee meeting will be held on October 1, 2014. Next meeting of the Full Professor Forum will be held on October 8, 2014.