

Faculty Assembly Executive Council Meeting Minutes

March 11, 2015

ASB-230

900-1100AM

Present: Emma Rainforth, Rebecca Root, Kim Lorber, Susan Kurzmann, Susan Eisner, Ken McMurdy, Jonathan Lipkin, and Tae Kwak

Absent: Bonnie Blake

Secretary: Dean Chen

Guest: Eric Karlin (Chair of TFAEE)

1. Approval of FAEC minutes from March 4
 - a. Approved

2. FA today: Logistics of voting
 - a. As noted last week, several faculty enquired after the 2/18 FA, if there would be a mechanism for proxy/mail ballots. In order to accommodate this:
 - i. A motion from the floor will be needed to suspend Robert's Rules of Order, so that absentee ballots can be accepted and considered in the TFAEE vote. 2/3 of those present at the FA meeting is required to approve this motion.
 - ii. There have been 27 requests made to FAEC for the absentee ballots.
 - iii. If the motion to suspend Roberts Rules passes, the FA Vice President Rebecca Root and Secretary Dean Chen will count the absentee ballots after the voting is done at FA.

3. Meeting with Eric Karlin
 - a. Discussed the revisions made to the final TFAEE report. The final report was sent out to all faculty last Friday (3/6) so all faculty could have the chance to read over it.
 - b. Discussed the perceived inequities in current students/teaching load and recommendations presented in the final TFAEE report.
 - c. On a separate issue (not part of the TFAEE report and not part of the TFAEE Charge):
 - i. Eric discussed the findings about the tuition revenue generated by full-time faculty (FTF). Findings presented by the Faculty Assembly Budget Committee (FABC) and the President's Faculty Sustainability Task Force (PFSTF) are different.
 - ii. TFAEE also made its own analysis and finds that full-time faculty teaching is generating profits for the College, even taking lab courses into

considerations. Thus, both TFAEE and FABC show that that the tuition generated by the FTF exceeds their direct cost (FTF, in fact, represents a positive financial resource).

- iii. These disparate findings should be reconciled, and TFAEE advised that the FA should be informed about these findings at a subsequent FA meeting. FAEC recommended TFAEE sent its recommendations on this issue to President Mercer.
4. Information item: the 10 minute breaks in 2x classes
 - a. Provost and VPCA will seek clarity at the Middle States meeting on 4/10.
 - b. FAEC will ask Provost to report on that to faculty.
 - c. Faculty queried whether appropriate faculty rep. (such as ARC chair) should also attend external meetings whose content significantly impacts academic policy and pedagogy. If not, faculty should receive copies of relevant documents distributed at those meetings.
 5. Information item re: Directors of IDC, FRC
 - a. Confirmation: FA meeting on 11/17/10 motion on Reassigned Time Proposal provides the basis for the opening of IDC and FRC director positions to faculty on an annual basis
 6. Discussing and planning for assessing interim schedule
 - a. Discussed potential members on the interim schedule task force. Tentatively: reps from each school; a rep from TFAEE; a rep from FAEC; a rep from SGA; Beth Foster; a Dean. Last three non-voting. Faculty reps should all be tenured. No more than 2 faculty reps per school I.e., TFAEE and FAEC reps not from same school as each other).
 - b. Discussed potential Charges for the task force
 - i. Follow the procedures outlined by the TFAEE (Recommendations E3 and F3) to develop Fall 2016 schedule. This TF will need access to the data used by TFAEE.
 - ii. Assess how well the interim schedule worked from (a) logistics (creating course schedule, students registering, impact on programs) and (b) (student learning) will happen after midterm in Fall 2015 or later. Part a (logistics) can be largely done by the end of this semester and refined in Sept once freshmen/transfers have registered.
 - iii. Once the TFAEE procedures and assessment outlined in (ii) are done:
 - a) Recommend refinements for Spring 2016 (if any), by end of Spring 2015 semester; and
 - b) Recommend refinements for Fall 2016

- c. Approval mechanism: the task force's report would go to the FA for endorsement, and then to the Provost, for her action.
- 7. Planning to meet with the Board of Trustees
 - a. Agenda to be determined. FAEC reps charged with thinking on this for our next meeting (3/25)
- 8. As a follow-up to last week's FAEC meeting (March 4) when discussing about snow-days closing with President Mercer, FAEC reaffirmed that the College should have more efficient response on snow days and strive to make more efficient decisions on campus closing.
- 9. Information item: Full Professor Forum will hold its Spring meeting this afternoon and will discuss campus climate and campus community issues.