

Faculty Assembly Executive Council Meeting Minutes

February 18, 2015

ASB-230

900-1100AM

Present: Emma Rainforth, Rebecca Root, Bonnie Blake, Susan Eisner, Ken McMurdy, Kim Lorber, Tae Kwak, and Jonathan Lipkin

Absent: Susan Kurzmann (excused)

Secretary: Dean Chen

Guests: Thierry Joel-Rakotobe, Sam Mustafa, Michele Dunn, Michelle Johnson, Madel Tisi, Eric Daffron, and Ruma Sen (ARC), and Eric Karlin (TFAEE)

1. Approving minutes from last FAEC meeting (2/11/2015)
 - a. The minutes are approved.
2. Meeting with the ARC
 - a. ARC updates:
 - 1) FAEC expressed concern about ARC has been behind in updating its website, log, minutes, and course catalog.
 - 2) ARC Chair stated that 71 course requests have been received, and the ARC has processed 66 of them.
 - 3) ARC Chair has been sending out notifications to faculty regarding the status of their course requests and changes. The Registrar is also in the process of notifying the faculty with confirmation that their course requests/changes have been made.
 - 4) ARC is working on hybrid courses, and will address things like meeting time, meeting duration, hybrid activities (i.e., when for students and faculty to meet face-to-face, and when for them to meet online).
 - 5) ARC has also received new program concentrations from the Nursing Master's program (MSN) and is reviewing it.
 - 6) FAEC inquired about the Summer 2015 schedule: Registrar (Michele Dunn) suggested that it will be finalized this week (after discussing with the Deans and Conveners) and will be ready in March (before the spring recess). The Fall 2015 schedule will also be ready in March.
 - b. Discussed the new Gen Ed course structure and how it may impact ARC. Sam Mustafa expressed concern that this could be a challenging task for ARC.
 - 1) He suggested adding an additional rep from each school on a temporary basis, and dividing the workload amongst the augmented ARC members, to review the new Gen Ed courses.

- 2) President Rainforth proposed that the Gen Ed Task Force should liaise with the ARC to look into the matter.
 - 3) Eric Daffron advised that, similar to WAC, which reviews and assesses writing intensive courses and then sends their recommendations to ARC for approval, the GECCo should eventually (and consistent with its original charge) also serve a similar function by assessing Gen Ed course proposals. Then, GECCo can pass on their assessments to the ARC for approval.
3. From Graduate Council: proposed new concentrations for MSN: regarding faculty lines
 - a. We have a policy in place that states that faculty can teach no more than 2 courses in-load in a graduate program (i.e., they teach 4 courses in the undergrad curriculum) each year.
 - b. This proposal includes 4 new f/t faculty members, but because of the expertise needed, Kathy Burke stated at Graduate Council that not all the current nursing faculty will be able to teach in the new concentrations in MSN, and therefore, these new faculty will need to teach more than 2 courses/year in the grad program (in practice, probably their entire course load). Will that be fine under the current College rule?
4. Discussed and followed-up on the SGA's town hall meeting.
5. The second faculty rep to IRAC (per Ben/Donna's invitation):
 - a. FAEC put forward a motion for Susan Hangen to be the rep. We will give the names of the other faculty who had been nominated to IRAC, so that they know they have a larger pool to draw from in the event they need to consult with faculty with expertise in other geographic areas.
 - b. FAEC approved the motion.
6. Meeting with Eric Karlin (TFAEE):
 - a. The TFAEE recommendations will be presented today at FA (2/18).
 - b. While faculty will hear these recommendations in FA and can seek clarifications, the TFAEE will not get into substantive and specific details. Faculty members are advised to read the TFAEE full report, which will be ready and posted on Friday, 2/20/2015. Then, faculty's responses and comments should be communicated, in written form, to TFAEE through FAEC by 2/27/2015. The email for FAEC is faec@ramapo.edu
 - c. TFAEE will look into these comments and suggestions and make any necessary modifications for the report.

- d. On the next FA meeting (3/11), the faculty will vote up or down for the entire TFAEE proposal, rather than voting on individual recommendations. The proposal, in its interconnected entirety, will either be approved or rejected.
 - e. Discussed the impacts of new schedule in Fall 2015.
- 7. Kim Lorber asked that the FAEC to follow-up on the tenure process for administrators. How is the tenure decision reached? Can faculty members be involved in the tenure process and decision?
 - a. FAEC stated that, unless it is an administrative appointment with concurrent faculty rank, tenure cannot be granted to administrative personnel.
 - b. President Rainforth recommended that Kim should follow up with Martha Ecker (AFT) since this is a personnel matter.
- 8. Finalizing today's FA agenda 2/18
- 9. Drafting next week's FAEC (2/25) meeting agenda:
 - a. Meeting will begin at 830 am (per the requests of Susan Eisner and Jonathan Lipkin)
 - b. Guests: Lauren Fuhring & Erica Colavita (SGA President and Vice President), Provost Barnett
 - c. Discussing the Rigor report
 - d. Discussing the TFAEE report