

Faculty Assembly Executive Council Meeting Minutes

October 15, 2014

ASB-230

900-1100 AM

Present: Emma Rainforth, Rebecca Root, Susan Eisner, Ken McMurdy, Kim Lorber, Susan Kurzmann, Roark Atkinson, Bonnie Blake, and Jonathan Lipkin

Absent:

Secretary: Dean Chen

Guest: Thierry Rakotobe-Joel (ARC)

1. Meeting with Thierry (ARC):

a. ARC has started reviewing course syllabi (new course requests, and course revisions).

b. ARC has received two proposals for new minors: neuroscience and earth science.

c. Unit curriculum committees: In response to a FAEC query regarding whether these committees are needed, he said that the rationale for having these committees (from the ARC perspective) is that they serve as a gate keeper, in each unit, to examine whether any new course requests, revisions would affect the curriculums and courses of other convening groups within the unit (such as the title of the course; the prerequisites of the course).

d. ARC is also reviewing a list of new course requests from MSW.

e. The FAEC expressed that there should not be a repeat of last year's delays in getting courses updated in the Course Catalog, and the College Catalog being published so late. ARC and FAEC will follow up with the Registrar.

f. FAEC is concerned about the lack of communication from the Registrar.

g. FAEC also noted that Catalog Meetings between Conveners and Registrar/CAAFYE have not yet been scheduled.

2. Student Government Association (SGA):

a. President Rainforth has been in contact with Lauren Fuhring (SGA President). Ms. Fuhring has invited FAEC members to attend any of the SGA general meetings to speak about the Faculty Assembly. Ms. Fuhring also expressed interest in meeting with the FAEC.

b. The Executive Council proposed to invite Lauren to the FAEC soon and talk about concerns and issues before the SGA. SGA should also converse directly with the Task Force on Academic Excellence and Engagement. President Rainforth will attend an SGA meeting in the near future.

3. FAEC members voted to approve FAEC minutes from 10/8.

4. VPMSA position: faculty member(s) on search committee
 - a. FAEC voted to recommend including one faculty member on the search committee.
5. FAEC reviewed and finalized today's FA meeting agenda.
6. Full Professors Forum meeting (reported by Susan Eisner and Jonathan Lipkin)
 - a. Discussed the rationale of having a four-credit course system and why it is best for students. The forum also discussed whether the CEC should be kept intact.
7. Campus safety and Ebola:
 - a. FAEC members discussed security issues in case of campus threats and emergencies. Donna Singer has prepared a protocols document and a mobile app. President Rainforth is waiting for these, hoping to have them on the web today. President Rainforth is also waiting to meet with Vincent Markowski and Melissa Van Der Wall regarding banned (interim suspended/suspended/expelled) students; they are checking into whether there are FERPA restrictions.
 - b. Ebola: Donna Singer and Debbi Lukacsko are aware of the incorrect information being disseminated and have addressed it. They are meeting today (with HR) to finalize information to be disseminated and will be posted via Daily Digest. President Rainforth will report this as part of her report to the FA meeting today.
8. FAEC items:
 - a. Parliamentarian: FAEC voted Rebecca Root to be the FA/FAEC Parliamentarian.
 - b. Jonathan Lipkin is confirmed as FAEC's point person to the BOT Subcommittee representatives.
 - c. Shared-Governance Subcommittee: Ken McMurdy believes it is important for the subcommittee to lead shared-governance and ensure that it is cooperating and consulting with the Administration along this sharing-governance process. Some issues that the shared-governance should focus on are: the Task Force on Academic Excellence and Engagement, IRAC, the Krame Center, and the actions taken on recommendations made last year by this subcommittee. The subcommittee will solicit faculty members to serve on it.
9. Deans' Evaluations (reported by Kim Lorber)
 - a. The SSHS proposed that the survey be sent out to faculty in a timely fashion (preferably November 1, 2014) so that there will be enough time for faculty and the Provost to review the Deans' evaluations. FAEC concurred. Bob Becklen has volunteered to assist with the survey.

10. Future guests to be invited to the FAEC:
 - a. IRAC: invite co-chairs (Ben Levy and Donna Singer) and also Eric Daffron (to whom IRAC reports)
 - b. Review status of FA's Mentoring recommendation