

Faculty Assembly Executive Council (FAEC) Meeting Minutes
February 8, 2017
SSHGS Conference Room
10:00am to 12:00pm

Attendees: Tae Kwak, Christina Connor, Cristina Perez, Roark Atkinson, Gladys Torres-Baumgarten, Kim Lorber, Renata Gangemi, Kathryn Zeno, Eva Ogens

Secretary: Mark Skowronski

Guests: None

- 1) Approval of FAEC minutes from February 1, 2017.
 - a. Approved.

- 2) The FAEC is concerned that minutes are not being recorded at many College meetings (e.g., certain Unit Council meetings).
 - a. Minutes document important decisions that have been made and voted on.
 - b. There appears to be an inconsistency across the units in the taking and approving of meeting minutes.
 - c. Perhaps an announcement should be made at FA recommending that units consistently take minutes at Unit Council meetings. In addition, faculty should be reminded of the need to read minutes before approval.

- 3) TAS Lab Credit Hours Proposal.
 - a. It's important to note that FA can only observe and advise. Ultimately the proposal needs to be taken to the Union for negotiation.
 - b. Although there is no documentation in TAS's Unit Council meeting minutes from last May, the Dean and faculty are in agreement that faculty had voted to approve a proposal regarding the change in faculty lab credit hours.
 - c. With respect to this proposal, what happens if a faculty member has less than 24 credits of teaching during the academic year? Are there ways to avoid having to assign such faculty members 3 credit courses (thereby increasing faculty course load)?
 - i. There are concerns about the precedent of increasing teaching beyond the College's established 3 + 3 load.

- 4) FAEC/FA interactions with the College President and Provost.
 - a. The College President and Provost appear to be attending FAEC meetings, as guests, less frequently than in prior years.
 - i. Having the President and/or Provost attend these meeting twice a month would be ideal.
 - ii. The FA President will invite the President and Provost to specific FAEC meetings.
 1. We must insist on their consistent, periodic attendance.

5) Other Issues.

- a. There was confusion about President Mercer's scheduled visit with the FAEC last week. He may visit next week.
- b. Can we share personal phone numbers of FAEC members with each other?
- c. Is someone filming today's State of College address? V.P. Atkinson will confirm.
- d. How many international students were affected by the lack of available transportation and food services during winter break (as documented in the minutes from Feb 1)? Also, what was the administration's response when complaints were made about this issue to the Roukema Center?
 - i. President Kwak and/or V.P. Atkinson will follow-up with the Director of International Education and the offices of Residential Life and CSI.
- e. What is the status of the SSHGS Dean search?
- f. What ever happened to the Dean surveys?
- g. One FAEC rep received complaints from a faculty member in his/her unit about the last minute schedule change of the FA and AFT meetings on Feb 1.
- h. The library is starting to have discussions with the architects on how to provide services during the renovation process. Parts of the library may be scattered during this time (possibly creating access issues).
- i. The ASB FAEC rep discussed a faculty survey that was used to collect faculty feedback at Unit Council.
- j. The summer schedule is not posted at the same time as the spring schedule. Can these be posted at the same time?
- k. At the Feb 1 FA meeting, the Provost indicated that a consultant was brought in during the winter break to suggest possible new programs and courses (using a national database). Can we get the name of the firm that was used.