



### **(Revised) Final Exam Proposal**

**TO: Beth Foster**  
**FROM: FAEC**

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We are proposing a revised final exam schedule with four exam slots per day rather than the current three slots per day schedule. Below is a proposed schedule that includes 200min exams with 15min between exams. This should add five more exam slots and resolve some issues with conflicts and oddly matched exam times.

**PROBLEM:** The current 3 exams/day schedule (<https://www.ramapo.edu/web-resources/exams/>) has many problems.

- Some classes being scheduled for an exam on a non-class day, for example:
  - F, 8 a.m. – 11:30 a.m. Thursday, December 21, 8 a.m. – 11:20 a.m.
  - T, 9:55 a.m. – 1:25 p.m. Friday, December 22, 6 p.m. – 9:20 p.m.
  - W, 9 a.m. – 12:30 p.m. Saturday, December 16, 8 a.m. – 11:20 a.m.
  - W, 8 a.m. – 11:30 a.m. Saturday, December 16, 8 a.m. – 11:20 a.m.
- Some classes being scheduled for an exam very different from their meeting time:
  - TF, 11:50 a.m. – 1:30 p.m. Friday, December 22, 6 p.m. – 9:20 p.m.
- Hybrid classes do not have a formally scheduled exam.

**PROPOSAL:** A 4 exams/day schedule meets the criteria of 200 min exams (with 15min inbetween exams), with the following slots:

- 8:00am-11:20am
- 11:35am-2:55pm
- 3:10pm-6:30pm
- 6:45pm-10:05pm

### **BENEFITS:**

- All exams are scheduled on a day the class meets.
- All exams are scheduled at a time roughly similar to the class meeting time.
- Hybrid classes that meet twice a week have formally schedule exams. (Hybrid classes that meet once/week will have exams at the same time as their "parent" class slot. Potential individual conflicts will still have to be resolved between the student and instructor.)

We hope this proposal can be adopted for the end of Fall 2017, but certainly by end of Spring 2018.

**FAEC PROPOSED 4 EXAMS/DAY SCHEDULE**

**CLASS SLOT**

**Once/Week Classes**

8:00am-11:30am	M/T/W/R/F
9:55am-1:25pm	M/T/W/R/F
2:15pm-5:45pm	M/T/W/R/F
6:05pm-9:35pm	M/T/W/R/F

**EXAM SLOT**

**All Semesters**

8:00am-11:20am	M/T/W/R/F
11:35am-2:55pm	M/T/W/R/F
3:10pm-6:30pm	M/T/W/R/F
6:45pm-10:05pm	M/T/W/R/F

**Twice or Thrice/Week Classes**

8:00am-9:40am	MR	8:00-11:20am	M
8:30am-9:40am	MWR	8:00-11:20am	M
Hybrid 8:30 MR		8:00-11:20am	M
Hybrid 8:30 MW, WR		8:00-11:20am	W
9:55am-11:05pm	MWR	11:35am-2:55pm	R
Hybrid 9:55 MR		11:35am-2:55pm	R
Hybrid 9:55 MW, WR		11:35am-2:55pm	W
11:20am-1:00pm	MR	11:35am-2:55pm	M
2:15pm-3:55pm	MR	3:10pm-6:30pm	R
4:10pm-5:50pm	MR	3:10pm-6:30pm	M
4:40pm-5:50pm	MWR	3:10pm-6:30pm	M
Hybrid 4:40 MR		3:10pm-6:30pm	M
Hybrid 4:40 MW, WR		3:10pm-6:30pm	W
6:05pm-7:45pm	MR	6:45pm-10:05pm	M
8:00pm-9:40pm	MR	6:45pm-10:05pm	R
8:00am-9:40am	TF	8:00am-11:20am	T
9:55am-11:35am	TF	8:00am-11:20am	F
11:50am-1:30pm	TF	11:35am-2:55pm	T
1:45pm-3:25pm	TF	3:10pm-6:30pm	T
3:40pm-5:20pm	TF	3:10pm-6:30pm	F
6:05pm-7:45pm	TF	6:45pm-10:05pm	T
8:00pm-9:40pm	TF	6:45pm-10:05pm	F