

## Agenda for Sept 1, 2010 meeting of the Ramapo College

### Faculty Assembly Executive Council. (FAEC)

9-11 am (9:15 in the future), ASB 2<sup>nd</sup> floor conference room.

Please note: This agenda will likely need 2 meetings. But we can make a start on the 1<sup>st</sup> and take it from there.

1. Group Photograph for web page (dress up!)
2. Introducing ourselves to each other.
3. Electing our VP.
4. Reviewing the charge of the Executive Council:
  - A. Distinguishing our charge from ARC, the Union, and Admin.
  - B. Clarity about our responsibilities:
    - a. communication with (and between) faculty, admin, and Staff,
    - b. soliciting, organizing, and promoting the FA agenda,
    - c. offering carefully deliberated and informed recommendations to the FA,
    - d. ensuring follow-through on FA committee recommendations
    - e. **In accord with Middle States recommendations**, promoting stronger and more functionally effective faculty-administration partnering in important 'college-wide' decision making bodies – such as Planning and Budgeting.
5. Discussion on Exec Council Procedures (adapting Robert's Rules)
6. Reviewing unfinished agenda items from last year and new agenda items recently received from in-service.
7. Prioritizing agenda items for the year. Goal setting.
8. Delegating each councilor's area of focus. (see below\*)
9. E-mail and Web page tender, time keeper, Parliamentarians (Roberts Rules)

10. Reviewing our faculty reps on the Board of Trustees committees. Setting dates for reports.
11. Gov Review Committee: October 6<sup>th</sup> Open Forum on governance.
12. Assessment and Middle States
13. New issues: a. The new Writing Across the Curriculum initiative  
b. Cross listing of courses, c. Advisement, d. International Education.
14. other items are coming...

**\*Areas of Focus:**

Budget and financial matters - (Alex has asked for this as he is on the BOT committee)

Assessment and standards

Effectiveness, implementation, and follow through...why reports go nowhere?

Faculty development - promotion and tenure

Convening groups, majors, and minors (Jeremy?)

Faculty life and culture

Admissions (diversity)

General Education, Curriculum, pillars. (Sam has asked for this as he is on Gecco.)

Student affairs liaison, Student government, student life.

Honors, honor code, standards

Faculty-staff liaison

ARC liaison

Union liaison