

Approved September 15, 2010

FAEC

September 8, 2010

ASB 230

Members Present: President Jim Morley, Jill Weiss, Elaine Risch, Eric Haye, Max Goldberg, Sam Mustafa, Jeremy Teigen, Ruma Sen, Alex Olbrecht, Marcia Sexton (recorder)

1. Minutes of the September 1 meeting were approved with edits.

2. Review of the Jan 2010 FA on governance, charge of the GRC, purpose of the October Open Forum

There has been some confusion regarding the charge of the Governance Review Committee and the purpose of the Open Forum scheduled for October 6. It was agreed that Councilor Weiss meet with Chairman Klein and report back to Executive Council. It was suggested that Council meet with the Governance Review Committee prior to their presentation of the amended Faculty Assembly By-Laws. In light of the discussion the purpose of the open forum may require reconsideration.

3. Prioritization of FA general agenda for the year

Councilor Weiss reported that there had been some technical difficulties with the Qualtrics survey emailed to members last week and only had seven responses rather than nine from the full Council. She will send out the survey link again following today's meeting with the request that members complete it before the end of business.

4. Modified Roberts Rules

Councilor Weiss presented her proposed modified version of *Roberts Rules of Order* for Faculty Assembly. Dialogue among members covered suggested revisions including how agenda items may/may not be added, oral reports with written/electronic appendices posted to the Faculty Assembly web page, time limits for discussion, unfinished agenda items carrying over to the next meeting, and issues with announcements. Discussion concluded with Councilor Weiss agreeing to revising her proposal and re-submitting it by email for the Council to review and discuss at the September 15 meeting.

5. Review of Councilor Tasks

As a follow-up to last week's meeting, members present briefly reviewed their areas of interest/portfolio duties.

6. Preparation for September 22 Faculty Assembly meeting

There was general discussion on preparing agenda items for the September 22 Faculty Assembly meeting. President Morley will outline individual councilor's portfolios/areas of interest in the Chair's Report. The first decision item will be the modified *Roberts Rules of Order* presented by Councilor Weiss (as discussed above in item #4). An additional item will be the formation of a convening group committee/task force charged with providing a proposal on support for conveners.

7. Assessment and Middle States

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Councilors continued discussion on assessment and Middle States and the idea of working with Vice Provost Daffron. It was suggested that he be invited to the October 6 meeting. It was also mentioned that Executive Council meets with President Mercer and Provost Barnett periodically. Councilors chose to continue this practice with specific agenda items and a time limit.

8. New business

There was brief discussion regarding the continued practice of emailing meeting key points to the Faculty Assembly. It was suggested that rather than email, these points be posted to the Faculty Assembly web page. A show of hands vote was taken whereby the majority agreed to continue with emailing key points following each Executive Council meeting. President Morley will send out the key points following today's meeting.

Revised by M. Sexton, September 13, 2010

Submitted by M. Sexton, September 10, 2010