

Approved September 22, 2010

FAEC

September 15, 2010

ASB 230

Members Present: President Jim Morley, Ruma Sen, Alex Olbrecht, Jill Weiss, Jeremy Teigen, Elaine Risch, Eric Haye, Sam Mustafa, Max Goldberg, Marcia Sexton (recorder)

Guest: Emma Rainforth, ARC Chair

1. Approval of the September 8 minutes: Approved

2. Prioritizing the annual FAEC Agenda

Councilor Weiss submitted results from the Qualtrics survey to the group for review. Furloughs were removed since they are not required yet this fiscal year. Several items will need cooperation with the AFT and/or the Administration including: SBR availability during Summer 2, Study Abroad and Spring Break program scheduling, reappointment/tenure/promotion portfolio limitations, and clarification of research requirements. Following review of the survey results members present engaged in dialogue on how to proceed and develop more concrete action items to bring to the Faculty Assembly for decision items. There was also much discussion regarding the top issue of Middle States Assessment in regards to the role of the Executive Council and the Faculty Assembly. It was agreed that Council will provide support for Vice President Daffron's initiatives and encourage faculty cooperation. It was also agreed that members bring specific proposals related to the agenda priorities for discussion at next week's meeting.

3. Preparation for Sept 22 FA meeting

Decision items for the September 22 Faculty Assembly meeting include:

- Robert's Rules of Order-modified for Ramapo College Faculty Assembly
- ARC Decision items (see #11 below)

President Morley will outline the Executive Council's new paradigm and report on the modified rules within his Chair's Report. A tangential discussion resulted in inviting Provost Barnett to next week's meeting to discuss convening group support.

4. Purpose of the Open Forum

The survey conducted by the Governance Review Committee has caused much confusion among the faculty and the Executive Council. During discussion there was consensus to cancel the October 6 Open Forum in favor of the November 10 Open Forum. By that time the GRC will have presented their amended by-laws to the Council.

5. Revising SBR Policies

This item is on the agenda for discussion with Provost Barnett at next week's meeting.

6. Purpose of Faculty Assembly

There was brief discussion among members present on restricting announcements at Faculty Assembly meetings. Announcements will be posted on the web page. Faculty Assembly

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will predominantly be for decision items. Deans may report if a relevant decision item is on the agenda.

#### 7. Evaluations of Deans and Administrators

Evaluation of deans and administrators has not been a priority the past few years. Many faculty believe they have no input into their dean's evaluation process. It was suggested that Executive Council review the hiring committee's report from several years ago and Councilor Mustafa will try to provide copies to members. Many issues were brought up including: tenure status for deans, hiring lines, and personnel implications for internal dean candidates vs. external candidates.

#### 8. Perceived inequities in course release time

An ongoing issue among faculty has been the perceived inequities in reassigned time. It was suggested that this information be posted on the Faculty Assembly web page.

#### 9. Triage procedure for prioritizing weekly agendas

Due to time constraints, this will be one of the first discussion items for next week's meeting.

#### 10. Faculty email communication protocol

Please attempt to keep email communication brief. As items arise they will be added to the agenda.

#### 11. ARC Decision Items

Chairwoman Rainforth reported to Executive Council on 2 decision items from ARC:

1. Approval of Course Level Guidelines for graduate level courses
2. Approval of Course Enrollment Guidelines for online courses

These will be posted to the web page for review before next week's Faculty Assembly. She also reported that Interim Writing Director James Hoch met with ARC on reconstituting the WAC Committee as a subcommittee reporting to ARC along with a CAS Advisory Group. These proposals will also be posted to the web page.

#### 12. Bullet points

It was decided that today's agenda will be emailed to the faculty as the meeting points.

#### 13. New Business

Councilor Teigen wants to review some of the historical ideas of convening group support and requests that member email him with any comments or past reports. Councilor Weiss will speak with Dean Rosenberg regarding the dean's proposal for support and report back to the Council.

Agenda items for next week's meeting with Provost Barnett are revising SBR policies and convening group support.

Adjourned at 11:03a

Submitted by M. Sexton, September 17, 2010