Approved 9-19-07

Executive Council
September 5, 2007
Library Conference Room

Members Present: Irene Kuchta, Anita Stellenwerf, Eric Karlin, Susan Eisner, Steve Rice, Erin Augis, Amruth Kumar, Maria Vail, Jim Morley, Marcia Sexton

Members Absent: Lisa Cassidy

1. Minutes from previous meeting: Approved

2. Summary of FA related discussion at Unit Council
   - TAS would provide FA discussion time after Unit Council
   - ASB will allow FA issues at Unit Council if needed
   - AIS is happy with current meeting times and the Council representative is allowed time to report on FA issues
   - CA wants more FA meetings for the faculty interaction
   - SSHS is not interested in discussing FA at the Unit Council

Council members also reported several suggestions for carving out additional meeting time including 1) convening groups deciding when to meet based on everyone's schedules, 2) removing the 15 minute break during Wednesday classes to add an additional 30 minutes for faculty meetings, 3) continuation of prior policy that no full-time faculty teaching during the second Wednesday slot to allow for a meeting block of 2:00-5:00pm, 4) flexible scheduling on Wednesdays, i.e. class starting times.

Suggestion: Executive Council approved a suggestion to change Wednesday class times to 8:00-11:00am and 11:10am-2:10pm to allow meeting time from 2:15-5:00pm (or later as necessary).

Action Item: President Karlin will report Council's suggestion to the Provost and solicit feedback from the faculty.

2. Dean searches update
   - TAS Search Committee recommended Bernie Langer from an internal search
   - CA Search Committee recommended Steve Perry from an internal search
   - AIS Search Committee recommended a national search
   - SSHS Search Committee recommended Sam Rosenberg from an internal search
   - LIB Search Committee recommended Liz Siecke from a national search

Following the update on the dean searches, Executive Council briefly discussed the status of faculty evaluations of the deans, Provost Barnett, and President Mercer.

3. Update on parking
   Anita Stellenwerf and Amruth Kumar met with Pam Bischoff and representatives from Security regarding parking on campus. Dialogue among constituents will continue.

4. Student survey on spring semester start dates
   Amruth Kumar reported completion of the survey instrument. The Provost has offered to send it with another survey her office is submitting.

Action Item: President Karlin will find out the topic of the second survey before the two are sent

out. He will also check with Provost Barnett as to when the next meeting is for the calendar committee.

5. Summer happenings

President Karlin reported several positions being filled over the summer including Associate VP for Enrollment Management, a College Librarian, and CIO. President Mercer has also hired a special assistant. Pat Chang has permanently been hired as the Vice Provost for Personnel and Budget. Members present discussed hiring practices, the role of President Mercer's assistant as he relates to faculty, and the new CIO's potential impact on the Ramapo web page.

6. Agenda for next week's meeting with President Mercer and Provost Barnett/ 7. Work plan for semester [note: not sure which topics went with item 6 and/or item 7, please help!]
- Update on the state Ethics Commission regarding faculty
- Flex unit approval by the dean, service guidelines still vague
- Release time for conveners, i.e. compensation
- Formalize dean selection process
- Evaluation of deans, Provost, and President
- Mentoring plan for both school and college levels
- Academic master calendar with funding deadlines, etc.
- Scholarship funding
- Executive Council will not accept last minute items to the agenda
- Governance process review, open forums/debates on structure before voting
- Efficiency of FA meetings including posting reports to webpage

8. Miscellaneous discussion/information items
- Suggestion of a FA President monthly report
- ASB faculty showcase scheduled for the November 7, 2007, Faculty Assembly

Revised and submitted by M. Sexton, September 20, 2007