

Approved February 20, 2008

Executive Council
February 6, 2008
ASB 230

Members Present: Lisa Cassidy, Susan Eisner, Marcia Sexton, Eric Karlin, Maria Vail, Steve Rice, Irene Kuchta, Anita Stellenwerf, Erin Augis, Jim Morley, Amruth Kumar

1. Approval of minutes

Minutes of the December 12, 19, 2007, January 16, 23, 2008 Executive Council meetings are approved and will be posted to the Faculty Assembly webpage.

2. Summer schedule

Executive Council requested an update on the request for confirmation that the Summer 2008 academic calendar has been changed as per discussion with the Provost at a prior meeting. The current calendar has Summer 1 starting late, Summer 2 ending late, and a two-week break between the two sessions. The problems with this calendar were discussed at prior meetings.

3. Task Force on the Implementation of Personnel Procedures

Members of Executive Council participated in a discussion of the creation and charge of the proposed Task Force on the Implementation of Personnel Procedures. Councilor Vail provided the group with a draft charge and task force composition that was edited with member's feedback including the addition of the phrase "consistency across units." Councilor Eisner also provided the group with a draft list of personnel concerns gleaned from the faculty. Related discussion included composition and outcomes, and recommended a model similar to that used for the Sabbatical Task Force (unit representatives as voting members with 1 ex-officio Executive Council representative and 1 ex-officio Union representative). It was also suggested that the Task Force chairs talk with past chairs of the All-College Tenure and Promotions Committees for additional feedback.

Action Item: The Task Force will be chaired by Councilors Stellenwerf and Kuchta, who have provided foundational work on this initiative throughout the academic year, with elected representatives from AIS, CA, SSHS, and TAS. The Task Force will report to the Executive Council and then to the Faculty Assembly at the April 30 meeting. After action by the Faculty Assembly, the report will be submitted to the Provost with the expectation of implementation by spring 2009.

Action Item: President Karlin will email the faculty with the Task Force charge and composition prior to the February 13 Unit Council meetings.

4. Task Force on Search Processes

Members of Executive Council reviewed reports from the Task Force on Search Processes focusing on the response to Provost Barnett. Concern was reiterated with rewriting job advertisements and placement, guidelines for temporary hires, ranking of applicants, the online application system, and conflicts of interest on search committees. It was also suggested that units be queried regarding current status of concerns, as time has passed since the Task Force completed its work.

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Action Item: Executive Council will carefully review all of the documentation provided from the Task Force and invite members of the Task Force to speak with Executive Council before meeting with Provost Barnett.

5. Faculty governance structure

In response to requests made at the last Faculty Assembly to address the potential in the current model for three representatives from one unit, President Karlin and Vice President Rice led a discussion regarding changing the composition of Executive Council. As a result of the discussion, consensus was reached on suggesting the following modifications to the current structure: 1) add language to the By-Laws whereby no more than 2 representatives could be from the same Unit, 2) decrease the number of All-College representatives from 3 to 2, and 3) revise the All-College representatives to be 1 All-College Over 10 representative and 1 All-College Under 10 representative. The full Faculty Assembly would vote for the Faculty Assembly President, Secretary, and All-College representatives. Following the vote, each Unit would vote for its representatives. It was also suggested that the All-College Under-10 representative meet with untenured faculty a minimum of 1 time per semester.

6. Task Force on Sabbaticals

Executive Council members briefly discussed the response to the Task Force on Sabbaticals and affirmed the Task Force's statement on service. Executive Council still suggests that SBR and sabbaticals be 2 separate committees.

7. Elections for Executive Council members

Nominations for Faculty Assembly President, Faculty Assembly Secretary, 1 All-College Representative, and Unit Representatives are needed.

8. Graduate programs

Concern was expressed regarding an announcement in SSHS's Unit Council regarding a new graduate program in educational leadership that has not been approved by either the Teacher Education faculty or the Faculty Assembly. Members of Executive Council briefly discussed confusion over the process of developing new academic programs including graduate programs. **Action Item:** Executive Council requests clarification on the development of graduate programs and will discuss with Provost Barnett at the February 13 meeting.

9. Agenda for February 13 Executive Council meeting

- Executive Council communication with the faculty
- Meeting agenda for the February 20 Faculty Assembly
- Graduate programs-for discussion with Provost Barnett
- Search process Task Force response
- Update on support for scholarship
- Summer 2008 calendar

Revised by M. Sexton, February 11, 2008