

Approved February 27, 2008

Executive Council
February 20, 2008
ASB 230

Members Present: Lisa Cassidy, Susan Eisner, Steve Rice, Irene Kuchta, Marcia Sexton, Eric Karlin, Amruth Kumar, Jim Morley,

Members Absent: Maria Vail, Anita Stellenwerf, Erin Augis

1. Preparation for today's Faculty Assembly

In preparation for today's Faculty Assembly, it was suggested that a report of Executive Council activities over the past month be made. President Karlin reported that Steven Bloom, Student Trustee, wants to discuss student engagement at today's meeting as an additional discussion item. Councilors Stellenwerf and Kuchta will provide a brief introduction to the IPP Task Force. The main discussion topic will be the governance proposal and voting on the motion that was tabled at the previous Faculty Assembly. Pending the outcome of the motion, positions will be opened for Executive Council nominations.

Action Item: President Karlin will summarize Executive Council activities from the past month and include them in his President's Report.

2. Budget

Budget planning and requests will be tied to the Strategic Plan and involve unit plans for the next three fiscal years. President Karlin informed Executive Council that the Faculty Assembly has +/- \$4750.00 in its account. Brief discussion was held on bringing speakers to campus, in-service, and other ideas for encumbering the funds before June 30, 2008.

Action Item: Councilor Vail will be asked to coordinate efforts for this endeavor. Executive Council will consult with Provost Barnett regarding whether Deans are involving faculty in unit level Strategic Planning, as is the Plan's intent.

3. Search Process Response

Executive Council has the following concerns with the administration's response to the Search Task Force: 1) procedures for preventing the rewriting of job ads needs stronger language, 2) where are the guidelines for temporary hires and how are temporary hires scrutinized when applying for permanent positions? 3) Ranking of candidates implies a decision by the search committee which could be a legal liability, also, why is ranking more important than recommending? 4) The online application system can be problematic with its filter settings.

Action Item: Executive Council requests that administrators, with faculty involvement, pursue other online application systems.

4. Evaluation of President and Provost

President Karlin emailed members of Executive Council links to the forms previously used for evaluating deans and the Provost. Unlike the previous evaluations of the Provost and the President, which were run out of Institutional Research and Planning, any future faculty based evaluations will be run by the Faculty Assembly. The process for evaluating deans, for use in the personnel process, is in place and will be completed this semester. There was concern

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among Executive Council members that faculty do not have access to the summaries of any evaluations.

Action Item: Evaluations will be added to the Faculty Assembly agenda as a discussion item.

5. Provost's Council

Executive Council has been asked to provide representatives to the Provost's Council. The purpose of the Council is to inform other areas of the College of Academic Affairs policies and what the implications might be.

Action Item: Councilors Morley and Eisner will serve as representatives to the Provost's Council. Councilor Kumar will serve as an alternate representative.

Action Item: Provost's Council will be an agenda item for the next Executive Council meeting with Provost Barnett.

6. Funding Streamlining Task Force

Action Item: President Karlin and Councilors Cassidy and Kumar will develop a charge and potential membership for the Funding Task Force and present it to President Mercer.

7. Agenda for Executive Council meeting with Provost and President

- Funding Task Force: involving faculty in budget planning
- College Budget
- New budgeting process: linking requests to the Strategic Plan
- Intellectual life at Ramapo
- Campus closing policy: campus safety, notification

Action Item: President Karlin will send out the tentative agenda for review.

8. Minutes of the 2/13/08 Executive Council are approved and will be posted to the Faculty Assembly webpage.

Revised by M. Sexton, February 27, 2008