

Approved February 6, 2008

Executive Council  
Board Room  
December 19, 2007

Members Present: Eric Karlin, Irene Kuchta, Erin Augis, Anita Stellenwerf, Steve Rice, Susan Eisner, Maria Vail, Marcia Sexton, Amruth Kumar, Lisa Cassidy, Jim Morley, Provost Beth Barnett

Members Absent: none

Executive Council meeting 9-9:30a

1. Reorganization of Provost's Office (See also Item #1 below)

Vice President Martha Ecker will be stepping down and returning to the teaching faculty.

**Action Item:** Executive Council will verify with Provost Barnett the time line and plans, if any, for redefining Vice President Ecker's position.

2. Faculty Governance

Members present held a brief discussion on faculty governance and an issue of compensating those who serve. Flex time was mentioned but the general consensus was to include some type of compensation in any future faculty governance model.

3. Faculty Assembly debriefing

Executive Council discussed reactions to the panel discussion held at the December 12 Faculty Assembly meeting. Comments included an overall success with the panel, faculty engagement and power, attendance, communication, the possibility of one unit being over-represented on the Council, and appreciation for the process.

Executive Council meeting with Provost Barnett 9:30-11:00a

1. Reorganization of Provost's Office (See also Item #1 above)

Provost Barnett notified Executive Council that Vice President Ecker will step down as of September 2008. A review of the job description and job duties will be conducted before an official search is begun in February 2008. Provost Barnett also informed Executive Council that the Honor's Program will be reviewed and the Director's position will report directly to her. The Director of International Education will also report to the Provost. The Center for Academic Success (CAS) is no longer under the umbrella of Enrollment Management. Provost Barnett also reported to Executive Council a new State mandate to automatically accept 64 transfer credits. This is on the agenda for the Provost Council meeting. President Karlin volunteered to serve as faculty representative on the search committee for the Assistant Director of Academic Affairs (replacing the late Barbara Trottere).

2. Dean Search Process

The Dean Search Task Force is finalizing their report and will be discussing the tenurability of advanced candidates.

3. Personnel

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Provost Barnett has received recommendations from the Search Committee for the Director of International Education. Candidates for the Dean of American and International Studies were on campus for presentations and the Provost will be receiving recommendations soon.

#### 4. Assessment

Jennefer Mazza and Miki Cammarata will co-chair the Middle States Self-Study and will be assembling the Self-Study Steering Committee. General discussion among those present included the topics of evaluating student learning, assessing assessment efforts, assessment training, student learning goals and objectives, and the pilot project using Readings in Humanities and incorporating a Writing Intensive/Information Literacy rubric. Provost Barnett informed Executive Council that following the Self-Study, General Education will be evaluated.

Submitted by M. Sexton, January 17, 2008