

**Ramapo College of New Jersey  
Academic Review Committee (ARC)  
Annual Report 2009-2010**

Members: L. D'Antonio (TAS), Chair; M.E. Allison (CA); D. Crawley (SSHS); R. Dilly (LIB); V. Flenga (AIS); E. Haye (ASB)

- I. This past year ARC has approved 67 courses and programs.
- II. ARC has consulted closely with the Faculty Assembly Executive Council and the Faculty Assembly President.
- III. L. D'Antonio has been the ARC representative to the Graduate Council and D. Crawley has been the ARC representative to the Provost's Council.
- IV. The new programs approved by ARC were: Creative Writing Minor, Yoga Studies Certificate, International Studies Minor, and Human Rights and Genocide Studies Minor
- V. ARC developed an academic integrity policy that was subsequently approved by Faculty Assembly. The policy goes into effect in Fall 2010.
- VI. In both the Fall 2009 and Spring 2010 semesters ARC ran a pilot for online student course evaluations. Further discussion is needed before ARC makes any recommendation concerning online evaluations.
- VII. ARC conducted a survey of faculty opinions on online courses. There were 136 responses to this survey. The report on the survey may be found at <http://ww2.ramapo.edu/facultystaff/fa/arc/reports.aspx>. To summarize some of the results. There is clearly a cautious attitude among the faculty concerning online courses. For example. 69% of the faculty support freshmen not taking online course in their first semester. Also, 70% of faculty feel that there should be a limit on the number of online courses that a student may take in a semester. ARC will use this survey as a starting point for further discussion, with the goal of devising a College policy on online courses.
- VIII. ARC recommended that faculty may teach graduate courses in-load (with the permission of the appropriate Dean). This policy was approved by Faculty Assembly and will take effect in Fall 2010.
- IX. ARC recommended that faculty teach a minimum of four undergraduate courses per academic year. This policy was approved by Faculty Assembly and will take effect in Fall 2010.
- X. ARC proposed a revision to the repeat F grade policy. ARC recommended that if a student who received an F in a course in which an academic integrity violation occurred, then the student was not eligible for the repeat F grade. This policy was approved by Faculty Assembly and will take effect in Fall 2010.
- XI. ARC worked closely with the Ad Hoc Working Group for General Education (AHWGGE) in the creation of a General Education Curriculum Council (GECCO). This Council was approved by Faculty Assembly and has been constituted.
- XII. ARC has drafted a set of graduate course level guidelines for 500, 600, and 700 level courses. ARC has presented the proposed guidelines to the Graduate Council. If approved by the Council, ARC will bring the guidelines to Faculty Assembly for approval in the Fall.
- XIII. ARC has revised the Academic and Curricular Guidelines Manual. The revised manual, including a revised course proposal form, will be posted on the ARC web site. In the future, please use the updated manual and forms.

Respectfully submitted, May 18, 2010.

Lawrence D'Antonio  
Chair, ARC

