Proposals for New Programs: Curricular Phase Checklist (ARC)

To be submitted to ARC after the Provost signs off on the feasibility phase

1. Objectives
   - Program summary, objectives, and cooperative arrangements (if any)

2. Evaluation and Learning Outcomes Plan
   - Program assessment
     - learning goals/outcomes
     - direct and indirect measures
     - assessment process
     - alignment of program outcomes to all-college goals/outcomes (undergraduate programs only)
     - alignment of program outcomes to program courses (Curriculum Map)

3. Relationship of the Program to Institutional Strategic Plan
   - Program’s relationship to:
     - College’s mission (check those that apply)
       - Interdisciplinary learning
       - Experiential learning
       - International understanding
       - Intercultural understanding
     - College’s Strategic Plan
     - School’s mission and/or goals

   - Program’s impact on the College's other programs, including the undergraduate curriculum if the proposed program is a graduate program

4. Program Need
   - If the program is in the liberal arts/sciences, indicate student demand and opportunities for further education if appropriate; if the program is career-oriented/professional, indicate student demand and labor market need, provide employer surveys, and describe opportunities for employment and advanced/additional study.
   - Comparison with similar programs in the State and neighboring states

5. Students
   - Program assessment Program’s anticipated enrollment from launch to optimal level

6. Program Resources
   - Additional resources needed for the first five years
   - Program budget (graduate program only)

7. Degree Requirements
   - Degree requirements
     - Course titles, descriptions, and credits
     - Course sequencing
     - Distinction between required and elective courses
     - Number of credits for the entire program, including general education (undergraduate program only)