RAMAPO COLLEGE OF NEW JERSEY
ACADEMIC REVIEW COMMITTEE (ARC)
Meeting Minutes of
Wednesday, October 24, 2007
10:00 A.M – 11:30 P.M., BC 236

ARC Present: J. Lipkin (CA), Chair; D. Crawley (SSHS); L. D’Antonio (TAS); G. Gonpu (ASB); S. Kurzmann (LIB); E. Shannon (AIS); M. Ecker (for the Office of the Provost – ex-officio member).

I. Approval of Minutes
   a. The minutes of the October 17 meeting were approved with minor revisions.

II. Announcements (J. Lipkin)
   a. J. Lipkin met with B. Barnett (Provost) and was invited to attend future meetings of the Dean’s Council.
   b. J. Lipkin will invite the SGA Representative to attend the next ARC meeting.
   c. The proposals for seminars of the Business Essential Certificate program do not have to be sent to the ARC.
   d. A. Romano (Director of Writing Intensive) and L. Siecke (Director of the Library) are working on Student Learning Outcomes for Reading in the Humanities and other Writing Intensive Courses.
   e. Academic and Curricular Guidelines Manual will be submitted to the Faculty Assembly (FA) through Eric Karlin.

III. Information Items

   ARC Request #347
   PMCP, Preparation for College Level Math
   Presented, discussed and forwarded.

VI. Discussion Items
   The deadlines for new course submission for the ARC’s consideration were discussed.

The meeting was adjourned at 11:30 pm.
Respectfully submitted,
George Gonpu