RAMAPO COLLEGE OF NEW JERSEY
ACADEMIC REVIEW COMMITTEE (ARC)

Meeting Minutes of
Wednesday, February 18, 2009
9:00 A.M. – 11:00 A.M.
Registrar’s Conference Room

ARC Members present: L. D’Antonio (TAS), Chair; D. Crawley (Representative to the Provost’s Council); V. Flenga (AIS); G. Kettlitz (ASB); R. Dilly (LIB); C. Brennan (Registrar); J. Skrzynski (Advisement)

The minutes of the February 4, 2009 ARC meeting were approved as revised.
The minutes of the February 11, 2009 ARC meeting were approved with revisions.

I. Announcements
   a. Remind faculty to check/verify prerequisites
   b. The Provost anticipates a need to revise the General Education program

II. Discussion items
   a. Assessment of the GE Program will require:
      1. developing criteria for assessment (enrollment?);
      2. identifying GE goals:
         a. continuity of program
         b. writing skills/ability
         c. global awareness
      3. determining measures of success;
   Note: Jackie will follow up on assessment categories and GE course list
   b. Rosa Mulryan, Asst VP/ Innovation & Professional Learning, Office of The Provost, and Beth Foster, Associate Registrar, joined the meeting at 10:30 to discuss the “Pre-College Program”. The following points were addressed:
      1. all courses in the “Pre-College Program” will be 100 level;
      2. Course ID will remain as coded;
      3. credit option – 3CR or audit (decision deadline +/- one week?);
      4. 12 courses to be offered this year;
      5. non-credit course submissions – FYI to ARC; and
      6. 4-to-3 credit course proposals must be submitted to ARC (Submission of old and new syllabus required.).

III. Decision Items

   1. ARC Request #551
      HIST 300  Korean Cinema and Modern Society
      Tae Kwak
      New Course
      Approved

The meeting adjourned at 11:00 A.M.

Respectfully submitted,
Gary R. Kettlitz