RAMAPO COLLEGE OF NEW JERSEY
ACADEMIC REVIEW COMMITTEE (ARC)

Meeting Minutes of
Wednesday, March 29, 2006
11:00 A.M. – 1:00 P.M.
SAB Sanyo Conference Room (A-224)

ARC members present: S. Klein (SB), Chair; S. Kurzmann (LIB); J. Lipkin (CA); R. Mentore (TAS); F. Shapiro-Skrobe (SSHS); I. Spar (AIS); M. Ecker (Office of the Provost, ex-officio member)

The meeting was called to order at 11:00 A.M. The minutes of the March 15th, 2006 ARC meeting were revised and approved.

Announcements
A statement pertaining to curricular assessment issues will be drafted by ARC members and inserted in the “Important Notes” section of the Academic and Curricular Guidelines Manual.

Discussion Items
Members of the ARC asked for information from invited guests P. Goetz, Vice-Provost for Enrollment Management, M. Scordo, Assistant Director of Admissions, and J. Skrzynski, Coordinator of the Advisement Center, regarding the college policy on transfer credits. For the Fall 2006 semester, a temporary policy was put in place to accommodate implementation of the new curriculum. Members discussed the merits of a uniform policy to award transfer credit for courses completed at other institutions versus a course-by-course policy. A decision to adopt a permanent policy on transfer credits will be made when an analysis of transfer credits is made by Enrollment Management.

Decision Items
ARC Request #213: COND 1xx Cardio Jazz Dance (R. Rabin) was approved on a pilot basis. A new course request application will need to be filed with the Academic Review Committee in order for this course to receive final approval before it is taught a second time.

ARC Request #214: MALS 6xx American “Folk”: Constructing the Voice of the People in American Literature and Culture (E. Shannon) was approved on a pilot basis. A new course request application will need to be filed with the Academic Review Committee in order for this course to receive final approval before it is taught a second time.

The meeting was adjourned at 1:00 P.M.

Respectfully submitted,

Robert Mentore