RAMAPO COLLEGE OF NEW JERSEY
ACADEMIC REVIEW COMMITTEE (ARC)

Meeting Minutes of
Wednesday, September 24, 2008
9:00 A.M. – 10:30 P.M.
Library Conference Room

Members present: L. D’Antonio (TAS), Chair; M.E. Allison (CA); D. Crawley (SSHS); R. Dilly (LIB); V. Flenga (AIS); G. Gonpu (ASB);

I. The minutes of September 17, 2008 were approved with revisions.

II. Announcements:
   a. L. D’Antonio met with B. Barnett and discussed the following items: New course proposal deadlines and situations in which exceptions should be made; Graduate programs and course level guidelines for 500 and 600 level courses; The issue of teaching graduate courses in load; The General Education Program.
   b. C. Brennan sent a list of courses scheduled to be deactivated. Some are courses that have not been taught for many years; some are pilot courses that were never approved as permanent courses. These pilot courses will need to go through ARC to stay in the course catalog.
   c. L. D’Antonio will invite C. Brennan to one of our next meetings.

III. Information Items:
ARC Course Request # 451 (T.Y.Kwack)
HIST 277  Introduction to East Asian Civilization
Request is to remove this course from the General Education International Issues category
Rationale: The course does not cover contemporary events, as required by the category.

Respectfully submitted,
Donna Crawley