

WAC Minutes, Oct 2, 2013

1:00-2:00, Library Conference Room

Present: Tobin Addington, Todd Barnes, Amanda Beecher, Michael Bitz, Monika Giacoppe, Thomas Kitchen, Peter Scheckner

1. Emma Rainforth as a representative from ARC discussed the WAC representation to ARC.
  - a. She was pleased to see our progress and consistency in evaluating syllabi with the checklist.
  - b. WAC is responsible for reviewing the writing content of a course, while ARC has a broader view of the syllabus.
2. Tobin Addington presented 30 syllabi for WI designation.
  - a. All met checklist syllabi were approved.
  - b. The missing CRWT 102 pre-requisite are in preparation and to be submitted shortly.
  - c. The remainder of the syllabi needed revisions, so the committee offered suggestions, adaptations, and inclusions to help the faculty ensure a successful WI course for the students.
3. Committee agreed that SSHS and SSAIS representatives would conference with the chair to ensure the courses meet WI designation criteria to meet the ARC Oct 15<sup>th</sup> deadline.