WAC Committee Minutes for January 29, 2014

Meeting opened at 2:35pm

Members present: Amanda Beecher, Michael Bitz, Christina Connor, Eric Daffron, Monika Giacoppe, Stephen Larson, Rob Mentore, Peter Scheckner

1. Minutes from last meeting approved.
2. Agenda for meeting
   a. Finalize plans for WAC Faculty Luncheon (February 11 & 13, 1-2pm)
   b. General Education Writing Contest (Funding approved by Provost Barnett)

3. WAC Faculty Luncheon
   a. Peter told the group the luncheon will be held in SC-137 on both days.
   b. After much decision, it was decided that the focus of the luncheon would be inviting tutors from the writing center to speak about their experiences from both a tutor and student perspective. Some areas they could address include (but are not limited to):
      i. What is a well-constructed assignment?
      ii. How do they provide feedback to students seeking help?
      iii. What do they feel are the best practices of professors?
   c. Advertisement for the luncheon will ask faculty attendees to submit questions to WAC for tutors ahead of time to allow students time to prepare and think about responses.
   d. Amanda and Monika will ask Tom Kitchen to suggest names of student tutors to participate.
   e. Amanda will ask Provost Barnett for funding for food since students will be participating in the luncheon.
   f. Peter will contact dining services to provide lunch if finding is approved.
   g. Amanda will contact Lysandra to email the faculty through the FRC. The email should go out early in the week of February 3rd.
   h. Amanda asked for point people to help facilitate discussion. Email Amanda if you would like to participate on either days. The following people have volunteered:
      i. February 11: Peter and Monika
      ii. February 13: Mike

4. Writing Contest discussion was postponed until the next meeting due to lack of time.

5. Next meeting February 26th at 2:30-3:30pm

6. Meeting adjourned 3:30pm

Submitted by: Christina Connor