Gecco minutes: October 8, 2014

Attendance: Glady’s, Donovan, Sarah, Todd, Leigh, Christina, Sangha

**Interdisciplinary:** Had organized a Closing the loop session, however did not have any attendance. But the subcommittee is following up with SSHS and Readings in Humanities group.

The subcommittee will update the report and also share the findings with SSHS curriculum Committee and Paula (or Monika- who is also a member of this subcommittee).

Only Readings in Humanities and Social Issues were assessed in Spring.

**Information Literacy Sub-committee:** Leigh, Sarah, Todd

The subcommittee has met and planned the assessment process. They will be using library’s data, which will be collected end of the semester, for direct assessment.

The committee will also implement an indirect survey later this semester. The survey questions will be given to CRWT and FYS faculty.

**Oral Communication Sub-committee:** Sangha, Shaz, John

**August:** The committee had sent an email to FYS faculty about the assessment in August. Gecco goals and rubric was shared with FYS faculty.

**September-October:** The committee has followed this email with a second round of emails asking faculty to send their syllabus for indirect assessment.

Further, a sample of 20% of FYS classes were randomly selected for indirect assessment. The subcommittee has reached out to the faculty and so far has received response from 80% of the faculty.

**November-December:** The committee will get in touch with Media for recording of student presentations in December and also, will schedule a class visit to speak with faculty and students about the process, administer consent forms , as required.

The committee created rubric for indirect assessment:

1. Are Gecco’s communication goals represented in the syllabus
2. Are the goals tied to SLO’s
3. Does this FYS class include a oral communication assignment.

4. Does the syllabus provide guidance on the presentation.

The rubric for direct assessment will be based on the previous assessment.

**International Perspectives Sub-committee: Gladys, Christine, Donovan**

The sub committee met last week

Reviewed the instrument used in the previous assessment, and decided to use the same instrument.

The Committee also decided to implement the questionnaire in class, both through qualtrics and hard copies depending on student preference.

In November the committee will alert faculty teaching international courses in Spring

**Intercultural Perspectives Sub-committee: Paula (Monika). Sangha, Pinar**

The sub committee met last week, had a joint meeting with the International group.

Reviewed the instrument used in the previous international assessment, and the intercultural assessment. Decided to use the same instrument so as to allow longitudinal comparisons.

The Committee also decided to implement the questionnaire in class, both through qualtrics and hard copies depending on student preference.

In November the committee will alert faculty teaching intercultural courses in Spring.